



COGGESHALL PARISH COUNCIL

The Village Hall, 25 Stoneham Street, Coggeshall CO6 1UH

Application for a licensed bar to be provided at an event at
Coggeshall Village Hall

PLEASE NOTE THAT THIS FORM MUST BE SUBMITTED TO THE PARISH COUNCIL A MINIMUM OF FIVE WEEKS BEFORE THE EVENT

(For use only where the hirer wishes to sell alcohol)

I hereby apply to the Parish Council Village Hall Committee to provide a licensed bar as detailed below or for authorisation of the sale of alcohol under The Legislative Reform (Supervision of Alcohol Sales in Church & Village Halls) Order 2009 as detailed below:

Date of Event	
Time (From and to)	
Description of Event	
Hall to be hired	Main Hall / Keys Room (delete as appropriate)

Person to be authorised to sell alcohol in accordance with the Licencing Act 2003	
Name	
Address	

Signed by the person named at 1.3 (a) or 1.3 (c) of the Hiring Agreement overleaf (duly authorised on behalf of the organisation named at 1.3 (b), where applicable):

I/We hereby agree to provide a bar for the event described above on the date(s), at the time(s) and in the location(s) specified above or authorise the persons named above to sell alcohol at the event described above, on the date(s), at the time(s) and in the location(s) specified above (delete as appropriate)

Name, **Signature**.....

Date

For office use

Signed by the Parish Council Village Hall Committee:

Name, **Signature**.....

Chair of Coggeshall Village Hall Committee

Minute Number		Date	
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