



COGGESHALL PARISH COUNCIL

MEMORIAL APPLICATION – COGGESHALL CEMETERY

This memorial application should be completed and sent, together with the appropriate fees and a photograph or drawing of the proposed memorial, to the **Clerk of the Council, Council Offices, 25 Stoneham Street, Coggeshall, CO6 1UH.**

MEMORIAL MASON		DATE	
ADDRESS			
TEL NO		EMAIL	

Deceased Full Name	
Plot number and section in burial ground	
Name and address of the EROB owner	
Relation to the deceased	
Signature of EROB Owner	
Dimensions of the proposed memorial	
Material and colour of the proposed memorial	

NB – Coggeshall Parish Council can only authorise the siting of a memorial with the permission of the Exclusive Right of Burial owner or for the burial of the owner. In all other cases, ownership must be transferred to someone who can prove that they are entitled to receive the ownership rights. Whilst the Parish Council will offer all assistance in establishing the means of transfer, responsibility remains with the Memorial Mason to have clarified this matter before application.

By application the EROB owner also agrees to comply with the cemetery rules and regulations now or hereafter made by Coggeshall Parish Council. These are available on the Parish Council website.

How information will be used

Data held in regard to living EROB owners will be held in accordance with the Coggeshall Parish Council Data Policy which is available on the Parish Council website. Data held will only be used for cemetery administration purposes.

Fee enclosed		Entry Number (Parish Council use only)	
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