



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
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## THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

**MONDAY 21 FEBRUARY 2022 at 7.30 PM**  
**at Coggeshall Village Hall, Keys Room**

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

Clerk

15 February 2022

## AGENDA

Agenda Number	Item	Appendix Number
2021/316	<b>Apologies for Absence</b> Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting	
2021/317	<b>Declarations Of Interests</b> To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2021/318	<b>Minutes of Previous Meeting</b> To approve the Minutes of the Meeting of 24 January 2021.	App 1
2021/319	<b>Public Forum</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2021/320	<b>Reports from County Councillor &amp; District Councillors</b>	
2021/321	<b>Clerk's Report and Correspondence</b> To receive the Clerk's Report.	App 2
2021/322	<b>Finance</b> i. To agree Accounts Payable ii. To note Bank Balances iii. To note the up-to-date position (year to date and projection) in respect of the budget to year ending 31 March 2022	App 3i App 3ii App 3iii

<b>2021/323</b>	<b>Finance Committee Minutes</b> To note the draft minutes from the Finance Committee meeting held on 7 February 2022	App 4
<b>2021/324</b>	<b>2021-22 Risk Assessment</b> To approve the 2021-2022 Risk Assessment as recommended by the Finance Committee	App 5
<b>2021/325</b>	<b>Internal Controls Review</b> To approve the Internal Controls Review – Year end 31 March 2022 as recommended by the Finance Committee	App 6
<b>2021/326</b>	<b>Financial Regulations Review</b> To approve the Council's amended Financial Regulations as recommended by the Finance Committee following review undertaken on 7 February 2022.	App 7
<b>2021/327</b>	<b>Internal Auditor</b> To approve the appointment of Jan Stobart as the Internal Auditor for the 31 March 2022 year end audit	App 8
<b>2021/328</b>	<b>Investment Strategy Review</b> To approve unamended the Council's Investment Strategy as recommended by the Finance Committee following it's 7 February 2022 review	App 9
<b>2021/329</b>	<b>Big Park Project Fencing</b> To review the quotes received for the playground fencing and to seek a further three quotes to only extend the fence as per the plans as well as repairing the existing fence.	App 10
<b>2021/330</b>	<b>District Councillor Grant</b> To agree to put forward to District Cllr Walsh, an application for grant funding towards new finger post direction signs for Dick Nunn's Bridge.	
<b>2021/331</b>	<b>Standing Orders Review</b> To undertake the annual review of the Council's Standing Orders.	App 11
<b>2021/332</b>	<b>A &amp; J Lighting Street Lighting Contract</b> To agree the renewal of the street lighting contract with A & J Lighting for a further 5 years, at a cost of £67.80 per month, as per the previous contract.	App 12
<b>2021/333</b>	<b>Memorial Benches</b> To discuss the issue of whether to provide the facility to purchase memorial benches to be placed within the parish, or look into an alternative way of providing memorials.	
<b>2021/334</b>	<b>Date of Next Meeting</b> The next meeting will be held on Monday 21 March at 7.30pm, in the Keys Room, Village Hall.	
<b>2021/335</b>	<b>Exclusion of the Public and Press</b> To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 2021/336 to enable the Parish Council to consider a confidential legal issue.	
<b>2021/336</b>	<b>Boundary Issue</b> To agree to progress the boundary issue following receipt of legal advice.	