



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
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## THE NEXT MEETING OF THE OPEN SPACES COMMITTEE

will be held on

**Monday 30 January 2023 at 7.30 pm  
in the Youth Chamber**

at the Village Hall, Stoneham Street, Coggeshall

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

Please note this meeting may be recorded

**Philippa Potter**  
Clerk

25 January 2023

## AGENDA

| Agenda Number | Agenda Item   | Appendix Number |
|---------------|---|-----------------|
| OS/22/21      | <b>Apologies for Absence</b><br>Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.  |                 |
| OS/22/22      | <b>Declarations of Interest</b><br>To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting. |                 |
| OS/22/23      | <b>Minutes of Previous Meeting</b><br>To approve the minutes of the Meeting of 6 July 2022.   | App 1           |
| OS/22/24      | <b>Public Participation session with respect to Agenda items and other matters of mutual interest.</b><br>The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.                       |                 |
| OS/22/25      | <b>Old Chapel – Coggeshall Cemetery</b><br>To agree to pursue quotes for the renovation of the Old Chapel, to enable a target budget to be put together. Agreement to be reached on the parameters of the quotes for the building works specification.  |                 |
| OS/22/26      | <b>Cemetery – Landscaping Works for New Garden of Remembrance (GOR)</b> <ul style="list-style-type: none"><li>To receive an update on the pursuit of quotes for landscaping of the new GOR, with wildflower turves and paths.</li><li>Discuss any further ideas for the new area.</li></ul>                               |                 |

|          |  |  |
|----------|--|--|
| OS/22/27 | <b>Cemetery – Memorial Benches</b> <ul style="list-style-type: none"> <li>• To agree to the purchase of up to two new benches for the new burial and GOR areas.</li> <li>• Agreement to formulate a policy for memorials.</li> </ul> |  |
| OS/22/28 | <b>Community Payback Team - Programme of Works</b><br>To agree a programme of works for the community payback team to follow at the cemetery and Stoneham Street Car Park.   |  |
| OS/22/29 | <b>Coggeshall Carnival – Hire of Recreation Ground</b><br>To discuss the application and look at arrangements.   |  |
| OS/22/30 | <b>Grant Application – Abbey</b><br>To discuss the grant application for the information board at the Abbey.   |  |
| OS/22/31 | <b>Fabian’s Refurbishment</b><br>To receive an update on the Fabians Play Area refurbishment project.  |  |
| OS/22/32 | <b>Parish Noticeboard Replacement – Market Hill</b><br>To discuss how to take the refurbishment of the noticeboard forward.  |  |
| OS/22/33 | <b>Date and Time of Next Meeting</b><br>To be agreed   |  |