



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
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To Councillors Claydon, Culemann, Plumb, Unsworth & Walsh

## YOU ARE SUMMONED TO ATTEND A MEETING OF THE FINANCE COMMITTEE

on Wednesday **4 November 2020** at **7.30pm**

The meeting will be held remotely using Zoom video conferencing

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS. IN VIEW OF THE NATURE OF THE DISCUSSIONS PARTS OF THE MEETING MAY NEED TO BE CLOSED TO THE PRESS AND PUBLIC TO DISCUSS CONFIDENTIAL STAFFING AND SALARY MATTERS**

### A G E N D A

Agenda Number	Agenda Item	Appendix Number
FIN 20/27	Those present and apologies for absence	
FIN 20/28	<b>Councillors Declarations</b> To receive any disclosable pecuniary interest, other interests, or non-pecuniary interests to items on this Agenda.	
FIN 20/29	<b>Minutes of previous meetings.</b> To approve the minutes of the Finance Committee meeting of 24 September 2020	App 1
FIN 20/30	<b>Public Participation session with respect to Agenda items and other matters of mutual interest.</b> <b>The maximum time allowed for this item is 15 minutes.</b> At the close of this item, members of the public will no longer be permitted to address the Committee unless invited by the Chairman.	
FIN 20/31	<b>Budget for the current financial year ending 31 March 2021</b> To discuss the budget year to date (and the effects of COVID) and to formulate advice and recommendations to Full Council	App 2
FIN 20/32	<b>Budget for the financial year commencing 1 April 2021</b> To discuss the development of the Budget for next year and to formulate advice and recommendations to Full Council	App 3
FIN 20/33	<b>To discuss progress with the creation of a 3-5 year financial plan for the renewal and replacement of the Council's assets and agree / approve the next actions</b>	
FIN 20/34	<b>To discuss and recommend amendments to Full Council in respect of the Council's Reserves Policy</b>	App 4
FIN 20/35	<b>To discuss and agree the rota of Committee members to overview the quarterly Bank reconciliations starting December 2020</b>	
FIN 20/36	<b>Items for next Agenda</b>	
FIN 20/37	<b>The Chairman to close the meeting</b>	

*Steve Marriott*

Steve Marriott  
Responsible Finance Officer  
Coggeshall Parish Council

29 October 2020