



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

Minutes of a meeting of the **PARISH COUNCIL** held on **Monday 14th August 2017** at **7.30 pm** in the Village Hall, Stoneham

Agenda /Minute Number	Agenda Item	Appendix Number
17/178.	<p>Those present and apologies for absence Present: Cllrs Frith, Heaton, Unsworth, Plumb, Phillips, Culemann, Thompson, Hagger & Appleton-Claydon Apologies: Cllrs Walsh, Horne, & Green Also present – Clerk – Debbie Morgan, four members of public It was proposed to accept the apologies of Cllrs Walsh, Horne and Green. Resolved: Proposed Cllr Phillips, Seconded Cllr Appleton-Claydon - unanimous</p>	
17/179.	<p>Councillors Declarations Cllr Heaton declared a non-pecuniary interest in 17/211. He would take part in discussions, but not the vote.</p>	
17/180.	<p>Minutes of previous meetings. The minutes of the Full Council meeting held on Monday 10th July 2017 we agreed as a true record. Resolved: Proposed Cllr Appleton-Claydon, Seconded Cllr Frith- unanimous</p>	App 1
17/181.	<p>To consider the applications from Mr J Bailey, Mr B Chaplin and Mr G Keig and the Co-opt a new Councillor for the vacant position of Parish Councillor for the West Ward, Coggeshall Mr Geoff Kieg was elected as Councillor for the West Ward with 55% of the votes. 7.36 pm – Cllr Keig joined the meeting.</p>	App 2
17/182.	<p>To receive, if appropriate, the signed declaration from the newly appointed Councillor Received</p>	
17/183.	<p>Public Participation session with respect to Agenda items and other matters of mutual interest. Mr Bailey commented that he was not aware that the clock tower had been registered to him as owner.</p>	
17/184.	<p>County Councillor's & District Councillor's Report Cllr Mitchell and Cllr Newton sent their apologies</p>	
17/185.	<p>Clerk's Report The clerk advised that the Land Registry project was progressing with the Butt Field and also East Street Recreation ground now formally registered. Problems still remain with the clock tower and the old cemetery which have been registered by others. Ian Jordan has joined the staff of the Parish Council as Part time works</p>	App 3

	operative. The EALC AGM is being held on 19 th September. All Councillors are invited to attend.																									
17/186.	<p>To note the report from the Finance Committee/RFO</p> <p>I. To approve the payments for July 2017 (4i)</p> <p>II. To note the bank balances (4ii)</p> <p>III. To note the finance summary (4iii) and income and expenditure report (4iv)</p> <p>It was proposed to approve the payments for July 2017 Resolved: Proposed Cllr Unsworth, Seconded Cllr Plumb - unanimous</p>	App 4																								
17/187.	<p>To approve the authorised signatories in the current bank mandated to be change as below and the current bank mandates continue as amended</p> <p>New signatories to be added:</p> <ul style="list-style-type: none"> • Cllr Unsworth – Barclays • Cllr Heaton – Lloyds and NatWest <p>Signatory to be removed</p> <ul style="list-style-type: none"> • John Lewis – Barclays, Lloyds and NatWest <p>Resolved: Proposed Cllr Plumb, Seconded Cllr Hagger - unanimous</p>																									
17/188.	<p>To approve the finances regulations as recommended by the Finance Committee</p> <p>Resolved: Proposed Cllr Plumb, Seconded Cllr Unsworth - unanimous</p>	App 5																								
17/189.	<p>Correspondence received</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">10-07-17</td> <td style="width: 20%;">Essex County Council</td> <td style="width: 40%;">Notification of receipt of the Inspector's Report for the Waste Local Plan</td> <td style="width: 25%;">For information</td> </tr> <tr> <td>11-07-17</td> <td>A Resident</td> <td>Notification of Football Club PA system</td> <td>Referred to BDC</td> </tr> <tr> <td>18-07-17</td> <td>Coggeshall Community Bus</td> <td>invitation to informal reception</td> <td>For information - councillors to advise clerk if attending</td> </tr> <tr> <td>19-07-17</td> <td>A Resident</td> <td>Resident of East Street voicing concern over trees in the recreation ground</td> <td>Referred to Tree Surgeon to inspect during survey</td> </tr> <tr> <td>20-07-17</td> <td>A Resident</td> <td>Resident of East Street objecting to a comment on Facebook</td> <td>Clerk has responded and resident has withdrawn objection</td> </tr> <tr> <td>26-07-17</td> <td>British Legion</td> <td>Request for permission to hold a street collection</td> <td>Clerk has responded</td> </tr> </table>	10-07-17	Essex County Council	Notification of receipt of the Inspector's Report for the Waste Local Plan	For information	11-07-17	A Resident	Notification of Football Club PA system	Referred to BDC	18-07-17	Coggeshall Community Bus	invitation to informal reception	For information - councillors to advise clerk if attending	19-07-17	A Resident	Resident of East Street voicing concern over trees in the recreation ground	Referred to Tree Surgeon to inspect during survey	20-07-17	A Resident	Resident of East Street objecting to a comment on Facebook	Clerk has responded and resident has withdrawn objection	26-07-17	British Legion	Request for permission to hold a street collection	Clerk has responded	App 6
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17/190.	<p>To note the minutes from the Village Hall Committee</p> <p>Noted</p>	App 7																								
17/191.	<p>To note the minutes from the Open Spaces Committee</p> <p>Noted</p>	App 8																								
17/192.	<p>To note the minutes from the Planning Committee</p> <p>Noted</p>	App 9																								
17/193.	<p>To consider the following Planning Applications</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">APPLICATION NO :</td> <td>ESS/37/17/BTE</td> </tr> <tr> <td>DESCRIPTION :</td> <td>Increase in stack height to the IWMF</td> </tr> <tr> <td>LOCATION :</td> <td>Land at Rivenhall Airfield, Coggeshall Road, CO5 9DF</td> </tr> <tr> <td>Date for comments</td> <td>17th August 2017 extended to 4th September</td> </tr> </table> <p>It was proposed that the council should be guided by Tony Collins</p>	APPLICATION NO :	ESS/37/17/BTE	DESCRIPTION :	Increase in stack height to the IWMF	LOCATION :	Land at Rivenhall Airfield, Coggeshall Road, CO5 9DF	Date for comments	17 th August 2017 extended to 4 th September																	
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17/199.	To note the report from Cllr Horne regarding the proposals for the Stansted expansion and discuss a response if appropriate. Noted	App 10
17/200.	Update on the IWMF (Cllr Unsworth) The planning application for the increased stack height has been submitted to Essex County Council. An extension has been given to 4 th September for comments.	
17/201.	To note the BDC Growth Strategy Report and public consultation and to agree a response if appropriate. Noted	App 11
17/202.	To consider a proposal to install community broadband in the Village Hall (Cllr Heaton) It was proposed that the Council should defer this item at the current time The clerk is to look at the cost of fitting a booster to improve the signal of the wifi in the Keys Room. Resolved: Proposed Cllr Unsworth , Seconded Cllr Hagger- unanimous	App 12 Clerk
17/203.	To consider a request for Air Quality Monitoring to be carried out (Cllr Culemann) Cllr Culemann felt that it might be worth contacting other councils including Braintree District Council to see if they would like to be involved in a combined survey. It was proposed to set up a working party to investigate the possibility of providing air quality monitoring. Cllr Keig, Unsworth, Culemann and Appleton Claydon were appointed to the working party Resolved: Proposed Cllr Culemann , Seconded Cllr Hagger- unanimous	App 13
17/204.	To consider items for the 2018-19 budget Air Quality Monitoring – amount to be advised First World War Memorial Fund – amount to be advised.	
17/205.	To note the public consultation on the BDC Community Governance Review and to consider their request for the naming of the new wards It was proposed that the wards should be named Coggeshall North and Coggeshall South - Resolved: Proposed Cllr Culemann, Seconded Cllr Thompson - one abstention	App 14
17/206.	To agree the appointment of Councillors to the Emergency Plan working party It was proposed that Cllr Hagger & Heaton & Thompson should be appointed to the working party Resolved: Proposed Cllr Heaton, Seconded Cllr Appleton-Claydon - unanimous	App 15
17/207.	Items for the next agenda Pigeon Cull – Clerk to investigate costs/methods Owen Martin Nature Reserve Village Hall Doors	
17/208.	To note the date and time of the next meeting	

	7.30 pm Monday 11 th September 2017	
17/209.	To close the meeting to the press and the public to discuss items of a sensitive nature Resolved: Proposed Cllr Appleton-Claydon, Seconded Cllr Thompson - unanimous	
17/210.		App 16
17/211.		App 17
17/212.		
17/213.		App 18

The meeting closed at 9.30 pm