



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
01376 562346  
clerk@coggeshall-pc.gov.uk

Minutes of a meeting **OF THE PARISH COUNCIL**  
on **Monday 11<sup>th</sup> September 2017** at **7.30 am** in the Village Hall,  
Stoneham Street.

Agenda /Minute Number	Agenda Item	Appendix Number
17/214.	<p><b>Those present and apologies for absence</b> Present: Cllrs Frith, Heaton, Unsworth, Plumb, Phillips, Culemann, Thompson, Hagger, Horne. Keig &amp; Walsh Three members of public, Cllr Lynnette Bowers-Flint, Cllr Robert Mitchell and Cllr Bowers, Clerk Debbie Morgan Apologies: Cllr Appleton-Claydon and Green It was proposed to accept the apologies of the above councillors. <b>Resolved:</b> Proposer Cllr Keig, seconder Cllr Plumb. – unanimous Not present – no apologies – Cllr Heaton 19.50 – Cllr Phillips arrived.</p>	
17/215.	<p><b>Councillors Declarations</b> Cllr Thompson declared an interest in agenda item 17/231 as one of the quotes is a member of his family</p>	
17/216.	<p><b>Minutes of previous meetings.</b> It was agreed to approve the minutes of the Full Council meeting of Monday 14<sup>th</sup> August 2017 as being a true record <b>Resolved:</b> Proposer Cllr Plumb, seconder Cllr Horne – unanimous</p>	App 1
17/217.	<p><b>Public Participation session with respect to Agenda items and other matters of mutual interest.</b> 17/223 – The Applicant spoke to advise that he has submitted revised plans with a lower roof height and different garage doors. He was advised that the council would have to discuss the plans as submitted as the Parish Council had not received any updates from Braintree.</p>	
17/218.	<p><b>County Councillor's &amp; District Councillor's Report</b> The District Councillor Cllr Lynnette Bowers-Flint advised that a number of grants had been given to a number of local charitable causes in Coggeshall which had applied under the Councillor's Community Grant Scheme. The County Councillor Robert Mitchell advised that a meeting has been arranged for a resident parking zone in East Street for the residents to understand the legal and process issues.</p>	
17/219.	<p><b>Clerk's Report</b> The Land Registry Project is progressing. Problems still remain with the Cemetery and the Clock Tower. The Nature Reserve and Hamlet Allotments should be finalised in a few weeks. Letter to licensees. Our solicitor is composing a letter which will be sent out to all who have a licence relating to Parish Council owned</p>	App 2

	<p>land.</p> <p>The AGM of the EALC is due to take place on 19th September. The Parish Council have made it to the second round of the CiF grant application for financial assistance with the replacement of the village hall doors. The application needs to be submitted by 22nd September</p> <p>Resident Parking Schemes Our Essex County Councillor will be chairing a meeting in the village hall for the residents of Stoneham Street and East Street with regard to the process and procedures for applying for a resident parking scheme in these roads. The meeting is being held on Monday 25th September 2017 at 7.30 pm.</p>																																	
17/220.	<p><b>Correspondence received</b></p> <table border="1"> <thead> <tr> <th>Date</th> <th>From</th> <th>Content</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>10-08-17</td> <td>Coggeshall Community Group</td> <td>Letter asking for permission to use the park and also a grant</td> <td>Clerk has sent application forms</td> </tr> <tr> <td>22-08-17</td> <td>A resident</td> <td>Letter regarding the ownership of the Clock Tower</td> <td>For information</td> </tr> <tr> <td>23-08-17</td> <td>NALC</td> <td>email from NALC regarding Star Council Award</td> <td>For information</td> </tr> <tr> <td>23-08-17</td> <td>RCCE</td> <td>Invitation to attend Community Network Event</td> <td>For information</td> </tr> <tr> <td>24-08-17</td> <td>A resident</td> <td>Complaint about Santa at the Christmas Eve Carols</td> <td>Clerk has passed to relevant authority for response</td> </tr> <tr> <td>25-08-17</td> <td>North Essex Garden Communities</td> <td>Invitation to attend a meeting</td> <td>Cllr Unsworth to attend</td> </tr> <tr> <td>30-08-17</td> <td>A resident</td> <td>Complaint against a councillor</td> <td>Clerk is taking advice</td> </tr> </tbody> </table>	Date	From	Content	Action	10-08-17	Coggeshall Community Group	Letter asking for permission to use the park and also a grant	Clerk has sent application forms	22-08-17	A resident	Letter regarding the ownership of the Clock Tower	For information	23-08-17	NALC	email from NALC regarding Star Council Award	For information	23-08-17	RCCE	Invitation to attend Community Network Event	For information	24-08-17	A resident	Complaint about Santa at the Christmas Eve Carols	Clerk has passed to relevant authority for response	25-08-17	North Essex Garden Communities	Invitation to attend a meeting	Cllr Unsworth to attend	30-08-17	A resident	Complaint against a councillor	Clerk is taking advice	App 3
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17/221.	<p><b>To note the report from the Finance Committee/RFO</b></p> <p><b>I. To note bank balances</b></p> <p><b>II. To note income and expenditure reports and finance summary</b></p> <p><b>III. To agree payments for August 2017</b></p> <p>It was proposed to agree the payments for August 2017</p> <p><b>Resolved:</b> Proposer Cllr Plumb, seconder Cllr Frith. – unanimous</p>	App 4																																
17/222.	<p><b>To note the minutes from the Traffic Management Committee</b></p> <p>Noted</p>	App 5																																
17/223.	<p><b>To consider the following Planning Applications</b></p> <table border="1"> <tr> <td><b>APPLICATION NO :</b></td> <td><a href="#">17/00745/FUL</a></td> </tr> <tr> <td><b>DESCRIPTION :</b></td> <td>Erection of 1no single detached garage and 1no block of three garages</td> </tr> <tr> <td><b>LOCATION :</b></td> <td>Land Adjacent Coggeshall Public Car Park Stoneham Street Coggeshall Essex</td> </tr> <tr> <td><b>Date for comments</b></td> <td>15<sup>th</sup> September 2017</td> </tr> </table> <p>The Parish Council would object to the pedestrian access as shown on the current plan this is not within the legal easement which is restricted to 2.7 metres. We also express concern with regard to the height of the roof. Additionally, the applicant needs to be aware of his responsibilities under the party wall act as some of the construction is either on or very close to the boundary. Should revised plans be submitted with the above amendments made, then the Parish</p>	<b>APPLICATION NO :</b>	<a href="#">17/00745/FUL</a>	<b>DESCRIPTION :</b>	Erection of 1no single detached garage and 1no block of three garages	<b>LOCATION :</b>	Land Adjacent Coggeshall Public Car Park Stoneham Street Coggeshall Essex	<b>Date for comments</b>	15 <sup>th</sup> September 2017	App 6																								
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	Council would be happy to withdraw their objection. <b>Resolved:</b> Proposer Cllr Unsworth , seconder Cllr Frith. – unanimous									
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17/230.	<p><b>Update on the IWMF</b>  The Environment Agency has granted the permit for the increased stack height. It has been reported that Gent Fairhead had lost some of their financial backing.  Over 3,000 objections were given to Essex County Council with regard to the planning application for the increased stack height.  There was some concern that the incinerator was subject to planning creep.  Cllr Walsh had concerns that even though a massive response from residents objecting to the increased stack height, the Environment Agency still granted the permit.  He also felt that a public meeting would be useful.  Cllr Lynette Bowers-Flint advised that they were still awaiting the landscape impact report.</p>			
17/231.	<p><b>To consider tenders received from the Open Spaces meeting with regard to the installation of a pathway for the Owen Martin Nature Reserve.</b>  It was agreed to defer this item to the next meeting so the clerk could establish the possibility of using unilateral undertaking money from Braintree.</p>	App 8		
17/232.	<p><b>To review and approve the Market Risk Assessment</b>  It was proposed to approve the Market Risk Assessment and ask the Works Operatives to place barriers between the market vehicles to prevent people from crossing the road between the market trader vans.  <b>Resolved:</b> Proposer Cllr Unsworth, seconder Cllr Walsh. – unanimous</p>	App 9 Clerk		
17/233.	<p><b>To note the report on the control of pigeons and discuss possible actions</b>  It was proposed that the clerk's report was noted, but no action would be taken at this stage.  <b>Resolved:</b> Proposer Cllr Plumb, seconder Cllr Culemann. – unanimous</p>	App 10		
17/234.	<p><b>Items for the next agenda</b>  Clock Tower  Nature Reserve  Neighbourhood Plan</p>			
17/235.	<p><b>To note the date and time of the next meeting</b>  Monday 9<sup>th</sup> October 2017 at 7.30 pm</p>			
17/236.	<p><b>To close the meeting to the press and the public to discuss matters of a sensitive nature</b></p>			
17/237.				
17/238.				

The meeting closed at 9.25