



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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Minutes of a meeting of the **THE PARISH COUNCIL** on **Monday 11th December 2017** at **7.30 pm** in the Village Hall, Stoneham Street.

Agenda /Minute Number	Agenda Item	Appendix Number
17/266.	<p>Those present and apologies for absence Present: Cllrs Frith, Heaton, , Plumb, Phillips, Culemann, Horne, Thompson, Hagger, Appleton-Claydon, & Walsh Also present: Clerk, Debbie Morgan, one member of public Apologies: Cllr Green, Unsworth & Keig It was proposed to accept the apologies of the above Resolved: Proposer Cllr Culemann, Seconder Cllr Phillips - unanimous</p>	
17/267.	<p>Councillors Declarations None</p>	
17/268.	<p>Minutes of previous meetings. The minutes of the Full Council meeting of Monday 13th November 2017 were agreed as a true record although Cllr Hagger advised he had thought he had abstained on one vote, but could not remember which one. Resolved: Proposer Cllr Phillips Seconder Cllr Hagger - unanimous</p>	App 1
17/269.	<p>Public Participation session with respect to Agenda items and other matters of mutual interest. A resident asked with regard to the progress with the ownership of the clock tower. The clerk advised that advice had been received from the Council's solicitor and the matter would be discussed later in the meeting.</p>	
17/270.	<p>County Councillor's & District Councillor's Report None present</p>	
17/271.	<p>Clerk's Report The overdue invoices for the donkey field and the house at Dampier Road have been sent. Payment has not been received to date. ECC CiF fund have only granted £2,500 instead of the £7,500 which was requested for the replacement doors to the Village Hall. Cllr Heaton and the clerk are now looking at applying to the National Lottery Awards for All fund. A public exhibition of was held on last month in the Coggeshall Village Hall for the proposed garden villages. Residents have until 22nd January to respond. This will be added to the planning agenda for a response to be prepared from the Parish Council. The Clerk has not yet had chance to speak to Highways with regard to a proposed sign on the A120. Hopefully this can be done before the next meeting One of the groundsmen managed to accidentally reversed the parish van into a tree stump and this is being processed via the Council's</p>	App 2

	insurers.																									
17/272.	<p>Correspondence received</p> <table border="1"> <tr> <td>22-11-17</td> <td>A Resident</td> <td>Issues with street lights</td> <td>Referred to ECC</td> </tr> <tr> <td>11-11-17</td> <td>Dunmow Resident</td> <td>Letter regarding a proposal for a railway between Kelvedon and Coggeshall</td> <td>Responded</td> </tr> <tr> <td>11-11-17</td> <td>A Resident</td> <td>Email regarding Armistice</td> <td>Passed to Working Party</td> </tr> <tr> <td>15-11-17</td> <td>A Resident</td> <td>Email regarding parking charges and Coggeshall Christmas</td> <td>Responded</td> </tr> <tr> <td>17-11-17</td> <td>Environment Agency</td> <td>Email regarding regulation of new power stations</td> <td>For information</td> </tr> <tr> <td>23-11-17</td> <td>CLlr Bentley (Essex)</td> <td>Email regarding A120 route options</td> <td>For information</td> </tr> </table>	22-11-17	A Resident	Issues with street lights	Referred to ECC	11-11-17	Dunmow Resident	Letter regarding a proposal for a railway between Kelvedon and Coggeshall	Responded	11-11-17	A Resident	Email regarding Armistice	Passed to Working Party	15-11-17	A Resident	Email regarding parking charges and Coggeshall Christmas	Responded	17-11-17	Environment Agency	Email regarding regulation of new power stations	For information	23-11-17	CLlr Bentley (Essex)	Email regarding A120 route options	For information	App 3
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17/273.	<p>To note the report from the Finance Committee/RFO</p> <p>i. Approval of payments for Nov 2017 (Appendix 4i) ii. To note bank balances (Appendix 4ii) iii. To note finance summary (Appendix 4iii) and income and expenditure report for Nov 2017 (Appendix 4iv)</p> <p>It was proposed to agree the payments for November 2017 Resolved: Proposer Cllr Culemann, Seconder Cllr Plumb - unanimous</p>	App 4																								
17/274.	<p>To note the minutes from the Village Hall Committee</p> <p>Noted</p>	App 5																								
17/275.	<p>To consider the request from the Farmer's Market for an alcohol licence.</p> <p>It was proposed to approve the licence for the event being held on 16th December Resolved: Proposer Cllr Culemann, Seconder Cllr Frith - unanimous</p>	App 6																								
17/276.	<p>To note the minutes from the Open Spaces Committee</p> <p>Noted</p>	App 7																								
17/277.	<p>To note the minutes from the Planning Committee</p> <p>Noted</p>	App 8																								
17/278.	<p>To consider and agree the changes to the Planning Committee Terms of reference</p> <p>The Planning Committee terms of reference were approved Resolved: Proposer Cllr Culemann, Seconder Cllr Plumb - unanimous</p>	App 9																								
17/279.	<p>To review and agree the emergency plan</p> <p>It was proposed to approve the emergency plan Resolved: Proposer Cllr Thompson, Seconder Cllr Hagger - unanimous</p>	App 10																								
17/280.	<p>To consider and approve the agreement with Wrights for the planting of willow trees at the Hamlet Hop Field (Cllr Thompson)</p> <p>It was proposed to approve the agreement with Wrights for the planting of willow trees Resolved: Proposer Cllr Horne, Seconder Cllr Appleton-Claydon - unanimous</p>	App 11																								
17/281.	<p>To consider and agree a response to the proposed changes to the NHS Services in Mid and South Essex and in particular our three hospitals in Basildon, Thurrock and Southend</p> <p>Cllr Appleton-Claydon to draft a letter outlining the Parish Council's concern with the rising population. Resolved: Proposer Cllr Culemann, Seconder Cllr Frith - unanimous</p>	App 12																								

17/282.	<p>To consider an agreement for the placement of bee hives at the Hamlet Hop Field (Cllr Thompson)</p> <p>It was proposed to agree to the placement of bee hives at the Hop Field at the Hamlet with an annual payment of £40 and the clerk is to prepare a licence.</p> <p>Resolved: Proposer Cllr Culemann, Seconder Cllr Horne - unanimous</p>	
17/283.	<p>To consider a suggestion from a resident with regard to the purchase of 30 mph wheelie bin stickers</p> <p>It was agreed to purchase 250 stickers at a cost of £145 and for these to be available free to residents on the main feeder roads into Coggeshall.</p> <p>Resolved: Proposer Cllr Culemann, Seconder Cllr Hagger - unanimous</p>	App 13
17/284.	<p>To review the advice from the solicitor with regard to issuing licences or leases in relation to the following:-</p> <ul style="list-style-type: none"> i. Dampier Road – Garden Extension ii. Donkey Field – Hamlet iii. Parking behind Kings Bungalows – Hamlet <p>It was proposed that Cllr Heaton further researches the legal implications of the difference between a lease and a licence and reports back at the meeting in January.</p> <p>Resolved: Proposer Cllr Culemann, Seconder Cllr Hagger - unanimous</p>	App 14
17/285.	<p>Items for the next agenda</p> <p>To agree the response to the North Essex Garden Villages Issues and Options public consultation. Lease or licence Budget Update on the IWMF Honywood engagement Update on the Clock Tower</p>	
17/286.	<p>To note the date and time of the next meeting</p> <p>Monday 8th January 2017 at 7.30 pm</p>	
17/287.	<p>To close the meeting to the press and the public to discuss items of a sensitive nature</p> <p>Resolved: Proposer Cllr Culemann, Seconder Cllr Plumb - unanimous</p>	

The meeting closed at 21.15