



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346 clerk@coggeshall-pc.gov.uk

To Councillors Unsworth, Plumb, Culemann, Horne, Staines, Hagger, Appleton-Claydon, Barnes, Keig, Smalley, Astley, Ross & Walsh

YOU ARE SUMMONED TO ATTEND A VIRTUAL MEETING OF THE PARISH COUNCIL on Monday 29th June 2020 at 7.30 pm

The meeting will be held remotely using Zoom video conferencing

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number																
2020/244.	Those present and apologies for absence																	
2020/245.	Councillors Declarations																	
2020/246.	Minutes of previous meetings. To approve the minutes of the Full Council meeting of 15 th June 2020.	App 1																
2020/247.	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.																	
2020/248.	Clerk's Report and current projects list	App 2																
2020/249.	County Councillor's & District Councillor's Report	App 3																
2020/250.	Correspondence received <table border="1" data-bbox="395 1570 1294 2042"> <tbody> <tr> <td>10/06/2020</td> <td>Allotment tenant</td> <td>Allotment issue</td> <td>Clerk is investigating</td> </tr> <tr> <td>17/06/2020</td> <td>A Resident</td> <td>Enquiry about the river Blackwater</td> <td>Clerk has responded</td> </tr> <tr> <td>24/06/2020</td> <td>A Resident</td> <td>Complaint about public footpath</td> <td>Advised resident to contact PROW dept ECC</td> </tr> <tr> <td>24/06/2020</td> <td>Curator Coggeshall Museum</td> <td>Response to enquiry regarding the bin in West Street</td> <td>For note</td> </tr> </tbody> </table>	10/06/2020	Allotment tenant	Allotment issue	Clerk is investigating	17/06/2020	A Resident	Enquiry about the river Blackwater	Clerk has responded	24/06/2020	A Resident	Complaint about public footpath	Advised resident to contact PROW dept ECC	24/06/2020	Curator Coggeshall Museum	Response to enquiry regarding the bin in West Street	For note	App 4
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2020/251.	To consider and agree the RFO's recommendations to make amendments to the Council's Financial Regulations	App 5
2020/252.	To consider and approve the Council's Reserves Policy as drafted by the RFO	App 6
2020/253.	PUBLIC CONSULTATION To note the proposed revision to the Model Member Code of Conduct and to consider making a response. (closing date 17 th August)	App 7
2020/254.	To consider and agree the appointment of Councillors to the Allotment Sub-Committee	App 8
2020/255.	To consider and agree if appropriate, the dispensation for Cllr Iain Ross should he be elected to the Allotment Sub-Committee	App 9
2020/256.	To consider and agree if appropriate the sending and content of a letter with regard to the removal of the trees in an area behind Buxton Road (Cllr Astley)	App 10
2020/257.	To note the changes to the guidance from the Government on opening certain businesses and venues in England from 4 th July 2020 and explore ways that this impacts on the village hall.	App 11
2020/258.	To discuss and review the suspension of the market fees for July 2020	
2020/259.	To consider the following Planning Applications	
	APPLICATION NO: 20/00711/LBC	
	DESCRIPTION: Move front door and surround forward by 56cm. Change a single paned, double glazed window at the back of the kitchen to a triple paned, double glazed window to match an existing triple paned window at the rear of the property.	
	LOCATION: The Cart Lodge West Street Coggeshall Essex CO6 1NT	
	Date for comments Fri 10 Jul 2020	
2020/260.		
	APPLICATION NO: 20/00140/TPOCON	
	DESCRIPTION: Notice of intent to carry out works to trees in a Conservation Area - Front garden 1 Albert Gardens/boundary with 59 East Street - T1 Yew Reduce crown by up to 1.5m, T2 Self-sown Holly Section fell to ground level and T3 Leylandii unsuitable species for area, outgrown area Section fell to ground level Grind stump More suitable species of tree to be re-planted General tree maintenance	
	LOCATION: 1 Albert Gardens Coggeshall Essex CO6 1UA	
	Date for comments Fri 10 Jul 2020	
2020/261.		
	APPLICATION NO: 20/00162/TPOCON	

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2020/264.	Items for the next agenda									
2020/265.	To consider and agree if appropriate, a request for a review of the start time for Parish Council meetings									
2020/266.	To note the date and time of the next meeting									
2020/267.	To close the meeting to the press and the public to discuss matters of a confidential nature.									
2020/268.		App 12								



Debbie Morgan
Clerk to Coggeshall Parish Council

Wednesday 24th June 2020