



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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Minutes of a virtual meeting of the **PARISH COUNCIL** held via Zoom on
Monday 7th September 2020 at 7.30 pm

Agenda /Minute Number	Agenda Item	Appendix Number
2020/382.	<p>Those present and apologies for absence Present: Plumb, Culemann, Staines, Hagger, Appleton-Claydon, Barnes, Keig, Smalley, Astley, Claydon, Ross & Walsh Apologies: Cllr Unsworth & Horne Not present, No apologies Also present: Clerk – Debbie Morgan, Cllr Robert Mitchell, three members of public It was proposed to accept the apologies of Cllr Horne due to the exceptional circumstances and technical difficulties of being able to join a virtual meeting. The clerk advised the committee that the Local Government Act 1972, identifies two statutory reasons for when apologies are accepted; which are when the member is in the armed forces and away during times of conflict or if the member has been suspended. Resolved: Proposer, Cllr Culemann, Seconder Cllr Appleton-Claydon – unanimous</p>	
2020/383.	<p>Councillors Declarations 2020/402 – Cllrs Appleton-Claydon and Astley as members of the Big Park Project Fundraising Group.</p>	
2020/384.	<p>Minutes of previous meetings. To approve the minutes of the Full Council meeting of Monday 24th August 20520. Cllr Claydon proposed the addition of “<i>and also ask the contractor who provided the lowest quote to revise their quotation with the removal of the equipment which is being replaced.</i>”, after the comment on 2020/375 Resolved: Proposer, Cllr Culemann, Seconder Cllr Appleton-Claydon – one abstention</p>	App 1
2020/385.	<p>Public Participation session with respect to Agenda items and other matters of mutual interest. The Chairman asked Cllr Mitchell to give an overview of the report on Dick Nunn’s Bridge which was circulated earlier that day by the clerk and this is covered in agenda item 2020/386 A member of public spoke about the report on the bridge and it was his view that ECC had manipulated the costs to favour replacement A member of public made a comment with regard to the proposed dog park Another member of public spoke about the dog park and asked about who would be responsible for cleaning the area. The resident also requested that a councillor spoke with another resident with</p>	

	regard to the area in front of the chemist in Doubleday Corner which is owned by the Co-op..	
2020/386.	<p>County Councillor's & District Councillor's Report</p> <p>Cllr Mitchell spoke with regard to the report on Dick Nunn's Bridge which had been circulated earlier in the day. He confirmed that the proposal is to site a new bridge, five metres away from the existing bridge.</p> <p>Cllr Hagger asked for confirmation that the paint on the Dick Nunn's bridge contained lead.</p> <p>Cllr Mitchell confirmed the Dick Nunn Bridge could be handed over to a society e.g. "Friends of Dick Nunn Bridge" who could take over the responsibility for restoration.</p> <p>Cllr Mitchell advised that plans were in place for the repair of the footway (pavement) at Grange Hill which was crumbling.</p> <p>Cllr Mitchell also spoke about the announcement on the A12.</p> <p>Cllr Plumb raised concerns that the junction on the Tiptree Road may increase traffic in Coggeshall along Colne Road, St Peter's Road and the Feering Road.</p> <p>Cllr Walsh spoke about the following items</p> <p>BDC are progressing with the application for Coggeshall to join the Off-Street Parking Order and it is anticipated that this will be in place for controls to be implemented by 1st April 20202021</p> <p>PAIN have lodged a Judicial Review with regard to the Rivenhall Incinerator.</p> <p>Cllrs Walsh and Unsworth are assisting with a complaint in Stisted where the unauthorised burning of plastic waste has recently taken place.</p> <p>Cllr Walsh also advised the market working party were progressing with the proposal for Stoneham Street to be totally closed for the market on a Thursday.</p>	Cllr Mitchell left the meeting
2020/387.	<p>Clerk's Report and current projects list</p> <p>The initial landscaping works have now been completed to the Cemetery Extension and the area has been seeded. The clerk is now progressing with the planning application for the change of use.</p> <p>Accident Damage to the Wall of the recreation ground.</p> <p>The contractor has been given the instructions to proceed work was due to start Monday 24th August, but this has not yet been done and the clerk is to chase.</p> <p>The contractor has been given the instruction to proceed with the remedial works to the car park and will be on site on Tuesday 8th September</p> <p>Complaints about anti-social behaviour in the Fabián's Close play area are still being received. Cllr Keig is in contact with the resident.</p> <p>The forms for the application for the road closure have been forwarded onto the Market Working party for completion for the proposed closure of the whole road in Stoneham Street on market day.</p> <p>The clerk has managed to gain an offer of the loan of road signs which will save the PC £300-500.</p> <p>The independent planner appointed to review the CPC Neighbourhood Plan Submission, has raised a number of questions which have been answered by the NP Group</p> <p>The Village Hall opened to hirers from 1st September. All hirers will need to provide a risk assessment. Some regular hirers are not planning to</p>	App 2

	<p>return until later in the year or early 2021. It is likely that income levels will be reduced for the rest of the financial year. The clerk is to prepare a best- and worst-case financial projection to the end of March 2020. A health & safety inspection of the hall was carried out on 18th August and will be reviewed at the next meeting.</p> <p>Training Attended - None</p> <p>The Clerk has received confirmation that a grant of £1,100 has been received from BDC Councillors for the installation of two benches at Church Green and is in correspondence with Greenfields with regard to their previous offer.</p> <p>The tree surgeon has inspected a tree in Doubleday Gardens and advises that it will need crown reduction to prevent damage to the property. An application is being submitted to BDC as the tree is in a conservation area and the surgeon is preparing a quotation.</p> <p>The order for the first phase of the Big Park Project has now been formally submitted and a site meeting is planned for Wednesday 16th September.</p> <p>The PC have an obligation to ensure that the website meets certain standards on Website Accessibility by 23rd September and the Clerk will be checking and amending where required over the next few weeks.</p> <p>Cllr Appleton-Claydon offered to check the website and make a list of changes needed.</p>																	
2020/388.	<p>Correspondence received</p> <table border="1" data-bbox="352 1061 1286 1532"> <tr> <td data-bbox="352 1061 523 1171">24/08/2020</td> <td data-bbox="523 1061 756 1171">Essex Highways</td> <td data-bbox="756 1061 1098 1171">Report on progress of dropped kerb in East Street by the Co-op</td> <td data-bbox="1098 1061 1286 1171">For information</td> </tr> <tr> <td data-bbox="352 1171 523 1352">28/08/2020</td> <td data-bbox="523 1171 756 1352">Trevor Disley</td> <td data-bbox="756 1171 1098 1352">Confirmation that an application has been submitted for Dick Nunn's Bridge to receive listed status</td> <td data-bbox="1098 1171 1286 1352">For information</td> </tr> <tr> <td data-bbox="352 1352 523 1462">28/08/2020</td> <td data-bbox="523 1352 756 1462">Tony Burton Planning</td> <td data-bbox="756 1352 1098 1462">Questions about the Coggeshall Neighbourhood plan</td> <td data-bbox="1098 1352 1286 1462">For information</td> </tr> <tr> <td data-bbox="352 1462 523 1532">01/09/2020</td> <td data-bbox="523 1462 756 1532">Stop Stansted Expansion</td> <td data-bbox="756 1462 1098 1532">Update on expansion plans</td> <td data-bbox="1098 1462 1286 1532">For information</td> </tr> </table> <p>Noted</p>	24/08/2020	Essex Highways	Report on progress of dropped kerb in East Street by the Co-op	For information	28/08/2020	Trevor Disley	Confirmation that an application has been submitted for Dick Nunn's Bridge to receive listed status	For information	28/08/2020	Tony Burton Planning	Questions about the Coggeshall Neighbourhood plan	For information	01/09/2020	Stop Stansted Expansion	Update on expansion plans	For information	App 3
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2020/389.	<p>To agree payments for August 2020</p> <p>It was proposed that the payments for August 2020 should be approved.</p> <p>Resolved: Proposer, Cllr Culemann, Seconder Cllr Appleton-Claydon – unanimous</p>	App 4																
2020/390.	<p>To agree the appointment of two signatories for the Parish Council current bank account.</p> <p>It was proposed that Cllrs Claydon and Astley should be appointed as signatories for the Parish Council bank account.</p> <p>Resolved: Proposer, Cllr Culemann, Seconder Cllr Keig – one abstention</p>																	
2020/391.	<p>To consider and agree the renewal of the BT Contract</p>	App 5																

	It was proposed to agree to the renewal of the BT Contract Resolved: Proposer, Cllr Culemann, Seconder Cllr Barnes – one abstention									
2020/392.	To consider a doggy park in the centre of Coggeshall to enable dog owners to take their dogs to a place where they can relieve themselves safely, cleanly and in a designated place (Cllr Staines) It was proposed to defer this time until new projects can be considered. The Clerk advised that a vote should be made on this proposal, but this was disputed by Cllr Appleton-Claydon and as such, no vote was taken.	App 6								
2020/393.	To note the correspondence from the Market Towns Action Group and consider joining It was proposed that Coggeshall Parish Council should take advantage of the free offer and that the members of the Market Working Party should provide all the required information so as not to put any additional burden on the Clerk's workload. Resolved: Proposer, Cllr Culemann, Seconder Cllr Appleton-Claydon – unanimous	App 7 Cllr Barnes left the meeting								
2020/394.	To note the update from Highways England with regard to the preferred route of the A12 Councillors expressed concern that the new route would possibly add additional traffic to St Peter's Road, Colne Road and the Feering Road.	Cllr Barnes joined the meeting								
2020/395.	To note the Public Consultation on the BDC Local Plan and to consider and agree a working party to formulate a response (Closing date 9th October 2020) https://braintree.objective.co.uk/portal/nea/s1_pmods/ It was proposed that a working party consisting of Cllrs Walsh, Smalley and Staines should provide a draft response for the next meeting. Resolved: Proposer, Cllr Culemann, Seconder Cllr Appleton-Claydon – one abstention									
2020/396.	To note the Public Consultation from the Government with regard to the banning of vehicles parking on pavements and to consider a response https://www.gov.uk/government/consultations/managing-pavement-parking/pavement-parking-options-for-change It was proposed to appoint Cllrs Culemann & Ross to provide a draft response. Resolved: Proposer, Cllr Culemann, Seconder Cllr Appleton-Claydon – unanimous									
2020/397.	To consider the following Planning Applications <table border="1" data-bbox="309 1760 1289 2031"> <tr> <td>APPLICATION NO</td> <td>20/01368/AGR</td> </tr> <tr> <td>DESCRIPTION</td> <td>Application for prior notification of agricultural or forestry development - Horticultural glasshouse for plant propagation and storage</td> </tr> <tr> <td>LOCATION</td> <td>Production Nurseries Colne Road Coggeshall Essex CO6 1TD</td> </tr> <tr> <td>Date for comments</td> <td>Tue 08 Sep 2020</td> </tr> </table>	APPLICATION NO	20/01368/AGR	DESCRIPTION	Application for prior notification of agricultural or forestry development - Horticultural glasshouse for plant propagation and storage	LOCATION	Production Nurseries Colne Road Coggeshall Essex CO6 1TD	Date for comments	Tue 08 Sep 2020	
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Date for comments	Tue 08 Sep 2020									

	<p>Cllr Plumb declared an interest in this application as the applicant is his son in law and he did not take part in the vote</p> <p>No comment</p> <p>Resolved: Proposer, Cllr Hagger, Seconder Cllr Culemann – one abstention</p>									
2020/398.	<table border="1"> <tr> <td>APPLICATION NO</td> <td>20/00273/TPOCON</td> </tr> <tr> <td>DESCRIPTION</td> <td>Notice of intent to carry out works to trees in a Conservation Area</td> </tr> <tr> <td>LOCATION</td> <td>28 West Street Coggeshall Essex CO6 1NS</td> </tr> <tr> <td>Date for comments</td> <td>Mon 21 Sep 2020</td> </tr> </table> <p>No Comment</p> <p>Resolved: Proposer, Cllr Culemann, Seconder Cllr Keig– unanimous</p>	APPLICATION NO	20/00273/TPOCON	DESCRIPTION	Notice of intent to carry out works to trees in a Conservation Area	LOCATION	28 West Street Coggeshall Essex CO6 1NS	Date for comments	Mon 21 Sep 2020	
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2020/399.	<table border="1"> <tr> <td>APPLICATION NO</td> <td>20/01317/LBC</td> </tr> <tr> <td>DESCRIPTION</td> <td>External and internal alterations to existing outbuilding comprising of new windows and doors, new tiled roof and new internal staircase in connection with its change of use to a short term holiday/rental let.</td> </tr> <tr> <td>LOCATION</td> <td>5 West Street Coggeshall Essex CO6 1NL</td> </tr> <tr> <td>Date for comments</td> <td>Fri 25 Sep 2020</td> </tr> </table> <p>It was proposed to object to this application due to the loss of parking provision (conversion of a garage) and also insufficient available parking to accommodate the additional vehicles a holiday let would create.</p> <p>Resolved: Proposer, Cllr Walsh, Seconder Cllr Culemann – seven in favour, five against.</p>	APPLICATION NO	20/01317/LBC	DESCRIPTION	External and internal alterations to existing outbuilding comprising of new windows and doors, new tiled roof and new internal staircase in connection with its change of use to a short term holiday/rental let.	LOCATION	5 West Street Coggeshall Essex CO6 1NL	Date for comments	Fri 25 Sep 2020	
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2020/400.	<table border="1"> <tr> <td>APPLICATION NO</td> <td>20/01346/HH</td> </tr> <tr> <td>DESCRIPTION</td> <td>First-floor rear extension</td> </tr> <tr> <td>LOCATION</td> <td>23 Bridge Street Coggeshall Essex CO6 1NP</td> </tr> <tr> <td>Date for comments</td> <td>Tue 29 Sep 2020</td> </tr> </table> <p>No comment</p> <p>Resolved: Proposer, Cllr Keig, Seconder Cllr Appleton-Claydon– unanimous</p>	APPLICATION NO	20/01346/HH	DESCRIPTION	First-floor rear extension	LOCATION	23 Bridge Street Coggeshall Essex CO6 1NP	Date for comments	Tue 29 Sep 2020	
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2020/401.	<p>To note the correspondence from Openreach with regard to Broadband and consider the request for support.</p> <p>It was proposed that Cllr Appleton-Claydon as Broadband Manager would contact Open Reach and arrange for their proposal to be placed on social media etc</p> <p>Resolved: Proposer, Cllr Culemann, Seconder Cllr Barnes – two abstentions</p>	App 9								
2020/402.	<p>Update from the Big Park Project Fundraising Group</p> <p>Noted</p>	App 10								
2020/403.	<p>To note the correspondence from Proludic with regard to their “Rainbow Pledge” and to consider and agree a suitable project.</p> <p>It was proposed that the working party should discuss and come up</p>	App 11								

	with a suggestion for the next meeting Resolved: Proposer, Cllr Culemann, Seconder Cllr Keig – Unanimous	
2020/404.	Items for the next agenda Dick Nunn's Bridge Draft response to the Local Plan Proludic – Rainbow Bridge Update from Market Working Party	
2020/405.	To note the date and time of the next meeting Monday 28 th September 2020 – 7.30 pm	

The meeting finished at 21.15 hrs