



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

MONDAY 24 JANUARY 2022 at 7.30 PM
at Coggeshall Village Hall, Keys Room

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

FACE COVERINGS MUST BE WORN WHEN NOT SPEAKING

Clerk

18 January 2022

AGENDA

Agenda Number	Item	Appendix Number
2021/295	Apologies for Absence Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting	
2021/296	Declarations Of Interests To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2021/297	Co-Option of Parish Councillors To consider applications from Jo Brindley and Sue Wilson, and agree to co-option to the current casual vacancies.	App 1 App 2
2021/298	Election of Vice-Chair To elect a Vice-Chair for the remainder of the 2021/22 civic year.	
2021/299	Minutes of Previous Meeting To approve the Minutes of the Meeting of 20 December 2021.	App 3
2021/300	Public Forum The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2021/301	Reports from County Councillor & District Councillors	

2021/302	Clerk's Report and Correspondence To receive the Clerk's Report.	App 4
2021/303	Finance i. To agree Accounts Payable ii. To note Bank Balances iii. To note the up-to-date position (year to date and projection) in respect of the budget to year ending 31 March 2022	App 5i App 5ii App 5iii
2021/304	Parish Council Bank Accounts i. To resolve to remove James Astley as a signatory to all Parish Council Bank accounts ii. To add the Clerk as an administrator to all Parish Council Bank accounts iii. To add Cllr Heaton and Cllr Alston as signatories to the Barclays, NatWest and Lloyds Bank accounts in the name of the Parish Council	
2021/305	Interim Audit - 16 December 2021 To note the report from the Interim Auditor and agree any actions arising.	App 6(i) App 6(ii)
2021/306	Multipay Card Following the decision to apply for a Multipay debit card from Unity Trust Bank, Council to agree a monthly transaction limit of £250 to be set.	
2021/307	Grant Application: Anglia in Bloom To confirm the decision made under agenda item 2021/286, that £1,000 is payable directly to Anglia in Bloom.	
2021/308	Grant Application: Coggeshall Summer Festival To consider and agree whether to approve a grant request from Coggeshall Summer Festival.	Apps 7(i) – 7(v)
2021/309	Replacement Benches – Church Green To agree to fund the shortfall of £1,720 on the contract price.	App 8
2021/310	County Councillor Grant To agree to put forward the following projects, and approximate costs (to be confirmed), for consideration: <ul style="list-style-type: none"> • Dick Nunn Bridge Information Board - £700 • Tourism Leaflet - £750 • Replacement Fencing – to apply for funding in conjunction with the Big Park Project Group, to cover the cost of materials – approx. £1,500 	
2021/311	Local Highways Panel (LHP) – Potential Schemes To agree whether to give Parish Council support to two potential schemes being put forward to the LHP by County Cllr Thorogood for Coggeshall, as follows: <ul style="list-style-type: none"> • 20mph scheme for Stoneham Street • Extension of 30mph zone on West Street, to include the Dutch Nurseries development and the football club. 	
2021/312	Skate Ramp Working Party – Terms of Reference Review To review the Terms of Reference and agree to the proposed changes.	App 9

<p>2021/313</p>	<p>Skate Ramp Working Party (SRWP) Further to the decision under agenda items 2021/288, Council to review attached report, make the appropriate decisions when requested within the report as numbered below, and agree any other actions required:</p> <ol style="list-style-type: none"> 1) Visual representations 2) Bins 3) Matting 4) Distance to paths/scale maps 5) Review of the locations against the Coggeshall Neighbourhood Plan policies 6) The question of whether to apply for planning permission or rely on permitted development provision 7) The Conservation Area 8) Insurance position of locating a ramp in a location other than the highest scored on the ROSPA report, or in a location not covered by the report 9) Further consultation as required, with ROSPA. 10) Youth engagement 	<p>Apps 10(i) – (vi)</p>
<p>2021/314</p>	<p>BDC Open Spaces Action Plan To agree to the amendments being made to the BDC Open Spaces Action Plan as proposed by the Open Spaces Committee.</p>	<p>App 11</p>
<p>2021/315</p>	<p>Date of Next Meeting The next meeting will be held on Monday 21 February at 7.30pm, in the Keys Room, Village Hall.</p>	