



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

MONDAY 5 SEPTEMBER 2022

at 7.30pm

at Coggeshall Village Hall, Keys Room

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

Clerk

30 August 2022

AGENDA

Agenda Number	Item	Appendix Number
2022/62	Apologies for Absence Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.	
2022/63	Declarations Of Interests To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2022/64	Minutes of Previous Meeting To approve the Minutes of the Meeting of 26 July 2022.	App 1
2022/65	Public Forum The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2022/66	Finance To approve Accounts Payable	App 2
2022/67	General Insurance Renewal – Pre-Renewal Questionnaire To agree to sign the pre-renewal questionnaire for Gallagher Insurance Brokers, on behalf of Hiscox Insurance, to enable a renewal quote to be produced for the Parish Council Insurance.	App 3
2022/68	Insurance Valuation To delegate authority to the RFO and Clerk to proceed with a reinstatement valuation for insurance purposes with whichever of the 2 valuers asked to quote represents the best value for money with a maximum cost up to £4750 + vat.	App 4

2022/69	Option to opt out of the SAAA central external auditor appointment arrangements To agree that the Council will not opt out of the central procurement regime for the appointment of the external auditor.	App 5
2022/70	Renewal of CPC Phone/Broadband Contract and Addition of Staff Mobile Phones 66.1 To agree to renew the BT phone/broadband contract as per Appendix 5. 66.2 To agree to add 4 x staff mobile phones to the contract for CPC operational use. Costs as per Appendix 5.	App 6
2022/71	Internal Auditor To approve the appointment of Ann Wood as Internal Auditor to the Council for the financial year 2022-2023	App 7
2022/72	Recreation Ground Playground Fencing Repairs To agree to add the required works to the existing playground fence onto the contract with JWS Fencing for the fencing extension. Work required as per the Annual Playground Inspection Report of May 2022 (ref. pages A1, A2, A3 and A4 of Appendix 6). The additional cost to the contract would be £680 (+ VAT) for labour, materials and disposal – as per Appendix 7.	App 8 App 9
2022/73	Repair to CPC Office Safe To receive a report from the Clerk with regard to emergency expenditure incurred for the repair of the CPC office safe, which was undertaken on 18 August 2022 at a cost of £350. The work was authorised by the Clerk, following consultation with the RFO and the Chair of the Parish Council, in accordance with Financial Regulation 4.5, as the situation represented an extreme risk to the delivery of Council services.	
2022/74	Parish Office Redecoration To agree to the Clerk appointing contractors and incurring expenditure up to the amount of £1,500 in an earmarked reserve for this purpose.	App 10
2022/75	Clerk's Report and Correspondence To receive the Clerk's Report.	App 11
2022/76	Date of the Next Meeting The next meeting date is scheduled for 19 September 2022.	