



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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To Councillors: Astley, Alston, Barnes, Claydon, Hagger, Heaton, Holt, Plumb, Ross, Staines, Unsworth and Walsh

THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

MONDAY 4 OCTOBER 2021 at 8.00 PM
at Coggeshall Village Hall, Keys Room

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

Clerk

28 September 2021

AGENDA

Agenda Number	Item	Appendix Number
2021/208	Those present and apologies for absence	
2021/209	Declarations Of Interests To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2021/210	Election of Vice-Chair To elect a Vice-Chair to the Parish Council for the remainder of the civic year.	
2021/211	Minutes of Previous Meeting To approve the Minutes of the Meeting of 14 September 2021.	App 1
2021/212	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2021/213	County Councillor's & District Councillor's Report	
2021/214	Clerk's Report and Correspondence To receive the Clerk's Report and to agree on any actions required.	App 2

2021/215	<p>Finance</p> <ul style="list-style-type: none"> i. To agree Accounts Payable ii. To note bank balances iii. To note the up-to-date position (year to date) in respect of the budget to year ending 31 March 2022. iv. To receive the RFO Report for Year Ended 31 March 2021 	<p>App 3i, App 3ii App 3iii</p> <p>App 3iv</p>
2021/216	<p>BDC Street Cleaning Agreement</p> <p>To agree to accept and sign the BDC Street Cleaning Agreement for the 2021/22 year, to receive income of £3,500 for works undertaken by CPC on their behalf, with the Agreement to be signed by the Clerk as the Proper Officer.</p>	App 4
2021/217	<p>Renewal of Parish Council Insurance</p> <p>To agree to the renewal of the Parish Council's insurance, as the final year of a three year long term agreement. Details of the premium will be circulated before the meeting.</p>	App 5
2021/218	<p>Cemetery</p> <p>To agree to submit a planning application to BDC to change the use of a strip of land at Butt Field allotment site to use as a cemetery, or to apply to the Secretary of State for permission to change the use depending on whether the land forms part of a statutory allotment site.</p>	
2021/219	<p>Tree Work – Tree Rear of Churchfield Road/Cemetery</p> <p>To agree to undertake works to a tree overhanging the rear of a garden in Churchfield Road – two options:</p> <ul style="list-style-type: none"> • Remove 2 x ivy covered limbs back to main stem: £400 (ex VAT) • Fell tree: £950 (ex VAT) <p>Quote from Blake Tree Care.</p>	
2021/220	<p>Application for Hire of East Street Recreation Ground</p> <p>To agree an application for the hire of the East Street Recreation Ground, from Coggeshall Outdoors Ltd, for a Forest School ethos - Outdoor October nature craft activities event, on 28 and 29 October 2021 from 10.00am to 11.30am.</p>	
2021/221	<p>Big Park Project</p> <ul style="list-style-type: none"> • To receive an update on the project and agree actions. • To agree to a non-councillor representative from the Coggeshall Big Park Project Fundraising Group to join any in person or virtual meetings with Proludic and their contractors with regard to the instalment of the second phase of equipment. 	
2021/222	<p>Goalpost – Recreation Ground</p> <p>To consider a resident request to replace the net on the current goalpost and to then consider the purchase and installation of a second goalpost.</p>	
2021/223	<p>Poppy Wreath</p> <p>To agree to purchase a poppy wreath from the Royal British Legion for Remembrance Day.</p>	
2021/224	<p>Market Working Party</p> <p>To receive an update on matters relating to the market and agree on any actions to take on matters arising.</p>	

2021/225	Open Spaces Committee To receive an update from the meeting and agree any actions.	
2021/226	Bovis Homes Development – Name Suggestions To agree suggestions to put forward to name the site.	
2021/227	Exclusion of the Public and Press To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 2021/228 and to enable the Parish Council to consider a confidential legal issue.	
2021/228	Boundary Issue To consider how to progress a boundary issue relating to Parish Council land.	
	To Consider a Response to the Following Planning Applications:	
2021/229	21/02487/HH: 7 Dampier Road Retention of 2m high fence and trellis along the boundary of the property and change in levels to existing garden https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QXFB4NBFN1R00	8 October
2021/230	20/01917/FUL & 20/01918/LBC Land Adj. Warley Farm Cottages, Nuntys Lane Pattiswick REVISED PLANS RECEIVED: Conversion of and extension to existing barn 'The Byre' to form 1 x 2 bedroom two-storey detached dwellinghouse, associated landscaping and boundary treatments and a garden store for bins and bikes, with private access drive. https://publicaccess.braintree.gov.uk/online-applications/simpleSearchResults.do?action=firstPage	4 October
2021/231	21/02721/HH: 2 Warley Farm Cottages, Nuntys Lane, Pattiswick To erect a single storey outbuilding at the rear of the property. https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QYSOSKBFFTC00	12 October
2021/232	21/02657/LBC: 79-89 Queen Street Take down 3 sets of existing chimney stacks and pots to make safe, repair damage and re-build. https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QYCKCGBFFOD00	13 October
2021/233	21/02743/TPOCON: 68 East Street Works to trees with TPO: 3 x trees to be felled, with two being replaced. Crown lift 2 x trees and reduce height. https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QYYS6BFFV800	17 October

2021/234	<p>21/02777/TPOCON: 57 East Street Works to a tree in a Conservation Area - T1 Magnolia - Crown reduce by up to 2m to re-balance crown General tree maintenance to safeguard future life of tree https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QZ4CBGBFFXH00</p>	17 October
2021/235	<p>21/02779/TPOCON: 30 West Street Works to tree in a Conservation Area - T1 Silver Birch - Crown reduce by up to 2m maximum General tree maintenance to safeguard future life of tree https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QZ4F3RBFFXO00</p>	17 October
2021/236	<p>21/02594/HH: 13 Bridge Street Conversion of garage to habitable accommodation, single-storey side extension and alterations to elevations https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QXZ25HBFFJJ00</p>	19 October
2021/237	<p>21/02851/HH: Hope Villa, 9 Albert Place Single-storey rear extension, provision of basement lightwell and erection of single-storey detached garage https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QZGZUQBFG2U00</p>	13 October
2021/238	To note the Date and Time of the Next Meeting	
2021/239	<p>Exclusion of the Public and Press To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 2021/240 and to enable the Parish Council to consider a confidential legal issue.</p>	
2021/240	<p>Staffing</p> <ul style="list-style-type: none"> • To discuss and accept recommendation(s) from the Personnel Committee with regard to staffing. • To agree a change to a pay rate. 	