



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
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To Councillors

## MINUTES OF A MEETING OF THE PARISH COUNCIL held on Tuesday, 13<sup>th</sup> July 2021 at 8.10 pm

Agenda /Minute Number	Agenda Item	Appendix Number
2021/122	<p><b>Present:</b> Cllr J Astley (Chairman), Cllr J Alston, Cllr J Claydon, Cllr I Hagger, Cllr G Heaton, Cllr M Holt, Cllr G Keig, Cllr T Plumb, Cllr I Ross, Cllr M Staines, Cllr N Unsworth</p> <p><b>Also Present:</b> Miss T Devine, Clerk, Mr S Marriott, RFO and 24 members of the public.</p> <p><b>Apologies for Absence</b> were received from Cllr T Walsh and Cllr N Barnes.</p>	
2021/123	<p><b>Councillors Declarations</b> <b>Cllr Unsworth asked for the declaration made at the previous meeting to be noted. See below:</b> A declaration was received from Cllr N Unsworth for transparency as, if the Skate Ramp is approved then Cllr Unsworth would use some of his BDC Councillor grant towards the purchase, within the rules of BDC. No vote was taken on this matter as Cllr Unsworth had fulfilled any obligation required by CPC by making the declaration.</p>	
2021/124	<p><b>Minutes of the Previous Meeting</b> <b>Proposed:</b> Cllr N Unsworth                      <b>Seconded:</b> Cllr J Astley <b>RESOLVED:</b> That the Minutes of the Extraordinary Meeting of 29<sup>th</sup> June 2021 be accepted as a true and correct record. Cllr Unsworth had believed that the District Councillors Reports had not been included on these Minutes. The Clerk explained that reports had not been requested for this meeting as it was an extraordinary meeting of the Council called to discuss the Skate Ramp.</p>	
2021/125	<p><b>Public Participation Session</b></p> <p>a) A member of the public informed the Meeting of a forthcoming event he wishes to hold using the Recreation Ground to mark the 70<sup>th</sup> Anniversary of the reign of Queen Elizabeth II. Dates: One week in June. Agreed that he will work in conjunction with the organisers of the summer festival taking place over some of the same period. (Clerk to put on a future Agenda nearer the time of the events). Council in favour of event as presented.</p>	

	<p>b) A request was made for grass seed to be put down near the new Play Area which had been harmed by contractors when the Play Area was installed. Clerk to check if Proludic is obliged to make good the ground. The Chairman also explained that certain areas had been designated for growing wild flowers.</p> <p>c) A request was made for a letter from the Coggeshall Society relating to the Skate Ramp and the Recreation Ground to be read out. It was also requested that the Clerk Minute that Cllr Unsworth had not informed the previous meeting of where the £3,900 he had promised to be used for the Skate Ramp was coming from.</p>	
2021/126	<p><b>County and District Councillors Reports</b>  <b>Cllr Thorogood (Essex County Council)</b> presented his report. The following points were noted:</p> <p>a) <b>Widening of the A12</b> – Cllr Thorogood had attended a recent meeting hosted by Messing and Inworth Parish Council, Chaired by Cllr K Bentley who as fully in support of widening the A12 but had expressed concerns about the impact on local roads; once built, motorists from Coggeshall would look to access the A12 via a new four-way junction at Inworth, which would probably take traffic off the Kelvedon Road (B1024) but transfer it onto the Coggeshall Road to Freering. More meetings to be hosted by Messing and Inworth Parish Council. Cllr Thorogood would like a representative from CPC to attend and will send an invitation at the appropriate times.</p> <p>b) The consultation for the Kelvedon Neighbourhood Plan ends on 16<sup>th</sup> July.</p> <p>c) Efforts were being made to persuade the County Council to adopt the common land in the Gravel where parking is becoming a nuisance. This area know as 'Pillory Passage'.</p> <p>d) Cllr Thorogood will submit a request for a Highways Inspector to investigate an area of Stoneham Street which has become dangerous to pedestrians owing to vehicles mounting the pavement. (Particularly dangerous as some front doors open directly onto the pavement).</p> <p><b>Cllr N Unsworth (Braintree District Council)</b> brought attention to the following points:</p> <p>A) In Bradwall a developer had taken advantage of the new Planning Delegated Powers, applying for the erection of 9 houses.</p> <p>B) Incinerator – The incinerator construction was mentioned on the radio (BBC Essex) with no rebuttal from local communities. Condition 66 is breached, and since the developer has already informed Essex County Council that they will only be building the incinerator and not the rest of the plant. Therefore ECC is in the position that the plans to be submitted to mitigate Condition 66 will not be compliant with the approved plans and should go back to ECC planning as they are not a 'non-material change'.</p>	



2021/130	<p><b>Requests to Use the Recreation Ground</b></p> <p>a) Summer Festival on Saturday, 4<sup>th</sup> June 2022  b) Queen's Jubilee Celebrations (as per public participation)  A discussion took place. The Chairman requested that the two groups wishing to use the Recreation Ground at the overlapping time next year work in liaison together. No objections.</p>	
2021/131	<p><b>Eco Fair – EC2K Group Request</b></p> <p>Proposed: Cllr J Astley                      Seconded: Cllr G Keig  <b>RESOLVED:</b> That the EC2K Group be permitted to provide a temporary Pump Track at the Eco Fair subject to the agreement of the organisers of the Fair.</p>	
<b>Note</b>	<p><b>Change of Order of Agenda Item</b></p> <p>Agreed that Agenda Item 133 be considered before item 132</p>	
2021/133	<p><b>Potential Locations for the Proposed Skate Ramp: Independent Third Party Evaluation</b></p> <p>A detailed discussion took place. Points noted:  Although unanimous support for a Skate Ramp was evident the matter of location had been an emotive issue in the village. The wider context of provision of activities for 10 to 18 year olds needed to be considered. An independent third party should consider the matter to advise on the best location for the Skate Ramp. Strong arguments were made both for and against the Skate Ramp being placed on the Recreation Ground.</p> <p><b>Proposed:</b> Cllr I Hagger                      <b>Seconded:</b> Cllr G Heaton  "That the Council engage an independent third party consultant to consider a location for the Skate Ramp within the Parish subject to agreement of the cost by the Council."  <b>UNRESOLVED:</b> Vote taken:  4 Councillors for the Motion  5 Councillors against the Motion  2 Abstentions</p>	
	<p><b>Standing Orders Suspended at 10.20 pm</b></p>	
2021/132	<p><b>Skate Ramp Working Party</b></p> <p><b>a) Proposed:</b> Cllr G Heaton                      <b>Seconded:</b> Cllr I Hagger  <b>RESOLVED:</b> That the SRWP engage with BDC's Environmental Health Team for assistance in analysing the noise impact of the Skate Ramp in more detail including noise at the ramp and propagation behaviour.</p> <p><b>b)</b> The SKWP to provide costs for BDC's Environmental Health Team Assistance and any other relevant noise studies for consideration by Full Council.</p> <p><b>c) Proposed:</b> Cllr I Hagger                      <b>Seconded:</b> Cllr T Plumb  <b>RESOLVED:</b> To receive a presentation at another meeting showing a generated visualisation of the Skate Ramp in alternative locations on the Recreation Ground.</p> <p><b>d) Proposed:</b> Cllr I Hagger                      <b>Seconded:</b> Cllr T Plumb  <b>RESOLVED:</b> To agree to consider the costs presented by the Skate Ramp Working Party when presented.</p> <p><b>e) Proposed:</b> Cllr N Unsworth                      <b>Seconded:</b> Cllr T Plumb</p>	

	<p><b>RESOLVED UNANIMOUSLY:</b> To engage a ROSPA consultant about potential locations – to include 3 locations including the Recreation Ground – for the placing of the Skate Ramp including consideration of noise levels, visual impact and feeling of open space subject to costs.</p> <p><b>f) Proposed:</b> Cllr T Plumb      <b>Seconded:</b> Cllr I Ross</p> <p><b>RESOLVED:</b> That any costs related to a ROSPA consultant will be presented to the Council for approval as this could not be done by email via the Clerk.</p> <p><b>g)</b> To receive a report containing the key matters discussed at the Meeting of 29<sup>th</sup> June 2021 along with SRWP feedback – <b>DEFERRED TO NEXT MEETING.</b></p> <p><b>h)</b> To consider and agree on any actions required to facilitate the installation of a Skate Ramp. <b>DEFERRED TO NEXT MEETING.</b></p> <p><b>i)</b> To agree to install a Skate Ramp once funding is received. <b>DEFERRED TO NEXT MEETING.</b></p>							
2021/135	<p><b>Stoneham Street Car Park</b></p> <p><b>a) Proposed:</b> Cllr J Astley      <b>Seconded:</b> Cllr G Keig</p> <p><b>RESOLVED UNANIMOUSLY:</b> To agree to the Notice to Residents and Signage for the Stoneham Street Car Park including the changes made to the signage following Cllr Claydon's proof reading and to note the updated Implementation Plan.</p> <p><b>b) Proposed:</b> Cllr I Hagger      <b>Seconded:</b> Cllr J Alston</p> <p><b>RESOLVED UNANIMOUSLY:</b> To agree to the Clerk proceeding with the arrangements for production and circulation of the Notice to Residents as already agreed and to instruct NEPP to produce the signage.</p>							
2021/136	<p><b>Market Working Party</b></p> <p>Application to close Stoneham Street for a temporary trial could not go ahead until it had been agreed who would put out the road signs at 6.00 am on Thursdays. Further research into this matter needed. The Clerk will check with the Council's insurers whether this could be done by a market trader, volunteer, or a Councillor.</p>							
2021/137	<p><b>Coggeshall Climate Challenge Committee</b></p> <p><b>Proposed:</b> Cllr J Astley      <b>Seconded:</b> Cllr J Alston</p> <p><b>RESOLVED:</b> That the Terms of Reference as submitted be adopted.</p> <p><b>The following Cllrs to sit on the Committee:</b> Cllr Astley, Cllr Keig, Cllr Alston, Cllr Unsworth and Cllr Ross</p>							
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	<b>RESOLVED:</b> That no response be made to this application.	
2021/143	<b>Items for the Next Agenda</b> Skate Ramp Car Park Report Methods of Communicating with the Public	
2021/144	<b>Date and Time of Next Meeting</b> Monday, 9 <sup>th</sup> or Tuesday, 10 <sup>th</sup> August 2021. (Dependent on expected number of public present).	

The Chairman thanked everyone for attending and the Meeting ended at 11.08 pm