



COGGESHALL PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL meeting held on MONDAY 21 March 2022 at 7.30 PM at Coggeshall Village Hall, Keys Room

Present: Cllr Hagger (Chair), Cllr Alston, Cllr Barry, Cllr Brindley, Cllr Heaton, Cllr Plumb, Cllr Ross, Cllr Staines, Cllr Unsworth, Cllr Wilson

RFO (Clerk for the meeting); Steve Marriott, County Cllr Thorogood
6 members of the public

Agenda Number	Item	Appendix Number
2021/337	Apologies for Absence Apologies were received and accepted from Cllr Walsh and Cllr Claydon.	
2021/338	Declarations Of Interests <ul style="list-style-type: none">Cllr Unsworth declared an interest in item 2021/349 and did not take part in the vote.	
2021/339	Minutes of Previous Meeting It was Proposed Cllr Hagger, Seconded Cllr Alston and unanimously Resolved that the Minutes of the meeting of 21 February 2022 are a true record subject to an amendment to minute ref 2021/317 wherein Cllr Brindley declared a non-pecuniary interest in item 2021/329. The minutes were signed accordingly.	App 1
2021/340	Public Forum <ul style="list-style-type: none">The Chair of the Neighbourhood Plan sub committee (speaking as a member of the Public) suggested that Braintree District Council could be approached and asked to renegotiate the S106 agreement with the developers of the land north of Colchester Road to incorporate the purchase and recreational / leisure development of the land at Vicarage FieldsMembers of the Big Park project fund raising group / CIC volunteered to join the Sub Committee for Recreational Facilities refurbishments (item 2021/347 on this agenda). They stated that they would join as individual members of the project group as distinct from the CIC to work collaboratively with the Parish Council in relation to its recreational and leisure facilities but that there would be no financial relationship or offer of fund raising	

	<ul style="list-style-type: none"> • A member of the Public asked if the Parish Council had written to the diocese in relation to the disruption digging would cause at the Gravel Pit. Councillors advised that CRAQ would be writing • A member of the Public also observed that the Parish Council Tax Band D equivalent figure published recently with Council Tax bills is high 	
<p>2021/341</p>	<p>Reports from County Councillor & District Councillors</p> <p>County Councillor Thorogood reported that:</p> <ul style="list-style-type: none"> • Incinerator - The County Council Development & Regulation Committee had voted not to discharge condition 66 and to maintain the original planning conditions • Quarry and Flood alleviation Scheme – no current news / update. The ECC minerals local plan reviews is ongoing with a submission deadline of 25 March • A12 (widening) Forum meeting for members – Crown Estates are in discussion with both Kelvedon and Ferring Parish Councils in relation to a link road to keep heavy traffic out of the two villages. The ECC member with responsibility for local highways has indicated he is happy with the proposed route for the widening but remains concerned with the local impacts • A120 – National Highways are reviewing all routes again in relation to the environmental impacts • The Local Highways Panel meet next week, and Cllr Thorogood will feed back on schemes relating to Coggeshall • At the deadline for the Public Consultation for the build of 600 house at Kelvedon (close to the border with Coggeshall there were c 500 objections • The Braintree District Council Local Plan will not now be available for adoption until May <p>District Cllr Unsworth reported that:</p> <ul style="list-style-type: none"> • Incinerator – Cllr Unsworth also commented on the refusal to discharge planning condition 66 and that as a result the incinerator will have to be in beneficial use by December 2026 • Ukraine support – he is working with TEECH Org and St Peters Church to deliver the physical donations to those in need • He has been approached by Essex Police to set up a Community Speed Watch programme (possibly in conjunction with Earls Colne). Sites are yet to be agreed but he has 22 volunteers to date • He mentioned the Feeringbury Manor Wetlands project which could have a bearing on the flood alleviation scheme in Coggeshall • He has £4,750 available in Councillor grants and has received 3 applications 	

	<p>District Councillor Walsh provided a written report as follows:</p> <ul style="list-style-type: none"> • Ukraine - great community response with many donations organised. Positive discussions with Braintree District Council: there will be an all-party motion discussed at BDC on 28 March. BDC and local churches advise that financial contributions are now most practical e.g. to the DEC, Red Cross and Oxfam etc. • Councillors' Community Grants - I have recommended applications from two Coggeshall groups: for the Summer Festival to celebrate the Platinum Jubilee and with the Parish Council to signpost access to the restored Dick Nunn's Bridge. Further applications from established local groups are welcome from this coming April. • Recognising Local Business - pleased to report that a local business: "We Create Digital "has just won the community award for the East of England region of the Federation of Small Businesses. Anna Appleton-Claydon's company has supported local groups such as the Coggeshall Museum and created a free platform for local businesses: Love Coggeshall" 	
2021/342	<p>Clerk's Report and Correspondence The Clerk's Report was received.</p>	App 2
2021/343	<p>Finance</p> <ol style="list-style-type: none"> It was Proposed Cllr Plumb, Seconded Cllr Alston and unanimously Resolved to agree the accounts payable. Cllrs Unsworth and Ross will authorise the payments via Unity Trust Bank The bank balances were noted. The up-to-date position (year to date and projection) in respect of the budget to year ending 31 March 2022 was noted. 	App 3i App 3ii App 3iii
2021/344	<p>Payment of Invoice to Proludic for Recreation Ground Playground To agree to the payment of invoices to Proludic to conclude the Phase 1 of the Recreation Ground Playground costs, and to settle the bulk of the monies due for Phase 2, less a 2.5% retention for 12 months. The amount payable is broken down as follows:</p> <ul style="list-style-type: none"> • £ 4,619.99 – retention from Phase 1, now due for payment. • £80,667.68 – invoice for Phase 2, less 2.5% retention. • £85,287.67 – Total payable <p>It was resolved to approve the payment of £85,287.67 to Proludic Proposed: Cllr Plumb. Seconded: Cllr Alston Unanimous</p>	App 4
2021/345	<p>Skate Ramp</p> <ol style="list-style-type: none"> An updated report was received from the Skate Ramp Working Party. It was resolved that the preferred location for a skate ramp at the Recreation Ground is to the west of the playground. Proposed: Cllr Heaton. Seconded: Cllr Plumb. Unanimous 	App 5

	<p>iii. To agree to apply to BDC for pre-application planning advice regarding the heritage aspects of siting the skate ramp on the Recreation Ground, for consideration by the Parish Council. Proposed: Cllr Unsworth. Seconded: Cllr Staines The motion was defeated with 4 votes for 5 votes against and 1 abstention</p> <p>To agree to commission a stand-alone heritage report regarding the heritage aspects of siting the skate ramp on the Recreation Ground, for consideration by the Parish Council. The Clerk to be asked to obtain 3 quotes for consideration at the next Full Council meeting Proposed: Cllr Heaton. Seconded: Cllr Plumb. The motion was carried with 5 votes for 4 against and 1 abstention</p> <p>iv. To review the Terms of Reference of the Skate Ramp Working Party After a prolonged debate the amended Terms of Reference for the Skate Ramp Working Party were approved Proposed: Cllr Ross. Seconded: Cllr Unsworth. The motion was carried with 5 votes for 3 against and 2 abstentions</p>	
	<p>At 9.30 it was resolved to suspend the Standing Order relating to the duration of a Council meeting Proposed: Cllr Unsworth. Seconded: Cllr Staines. Unanimous</p>	
<p>2021/346</p>	<p>Committee Membership</p> <p>i. The following amendments to Committee Membership were discussed Planning: - added Cllrs Brindley and Wilson Open Spaces: - added Cllr Brindley Finance: - added Cllr Brindley. Cllr Staines was confirmed to have been removed Personnel: - added Cllr Wilson Climate Crisis: added Cllr Barry All changes were resolved Proposed: Cllr Hagger. Seconded: Cllr Alston Cllr Unsworth voted against Cllr Wilson being made a member of the Personnel Committee Cllr Staines abstained</p> <p>ii. The following amendments were made to the Allotment Sub- Committee Membership Added – Cllrs Alston and Wilson All changes were resolved Proposed: Cllr Hagger. Seconded: Cllr Barry</p>	

<p>2021/347</p>	<p>Creation of new Sub-Committee for Recreational Facilities Refurbishments To agree to set up a new Sub-Committee to oversee and work on projects to refurbish the play area at Fabians Close, and the basketball area at the Recreation Ground. Proposed: Cllr Unsworth. Seconded: Cllr Alston. Unanimous</p> <p>Whilst not resolved the following were volunteered to serve on the Committee: - Cllrs Alston, Plumb, Unsworth and Wilson Non Cllrs: P Kohn, A Appleton-Claydon, J Astley, K Brinkley-Whittington and J Green</p>	
<p>2021/348</p>	<p>Annual Parish Assembly – Agree Date and Format It was delegated to the Clerk to agree the date of the meeting during the month of May Proposed: Cllr Hagger. Seconded Cllr Alston. Unanimous</p>	
<p>2021/349</p>	<p>District Councillor Grant It was resolved to put forward to District Cllr Unsworth, an application for grant funding to cover the cost of a new projector for use at Council and Committee meetings. Proposed: Cllr Alston. Seconded: Cllr Staines. Unanimous with the exception that Cllr Unsworth did not vote</p>	
<p>2021/350</p>	<p>To agree the Date of the Next Meeting It was delegated to the Clerk to agree the date of the next meeting Proposed: Cllr Hagger. Seconded Cllr Alston. Unanimous</p>	
	<ul style="list-style-type: none"> • Cllr Heaton left the meeting at 10.05pm • The Chairman closed the meeting at 10.10pm 	

Signed
Chair
 Date