



COGGESHALL PARISH COUNCIL

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MINUTES of the PARISH COUNCIL MEETING

held on

MONDAY 26 JULY 2022

at 7.30pm

at Coggeshall Village Hall, Keys Room

Present: Cllr Plumb (Chaired), Cllr Alston, Cllr Barry, Cllr Brindley, Cllr Claydon, Cllr Heaton, Cllr Ross, Cllr Staines, Cllr Wilson, Cllr Walsh
Philippa Potter, Clerk
15 members of the public

Agenda Number	Item	Appendix Number
2022/47	Apologies for Absence Apologies for absence were received and accepted from Cllr Hagger and Cllr Unsworth.	
2022/48	Declarations Of Interests None	
2022/49	Minutes of Previous Meeting It was Proposed Cllr Alston, Seconded Cllr Barry and unanimously Resolved that the minutes of the meeting held 20 June 2022 are a true record and were signed accordingly.	App 1
2022/50	District and County Councillor Reports County Councillor Paul Thorogood gave a report which covered the following: <ul style="list-style-type: none">• Rivenhall Incinerator: Hertfordshire and Cambridgeshire County Councils have contracts with Indaver for the facility, which may make it viable without any Essex generated waste. They are also applying for a Development Control Order for a heat exchange system.• Bradwell Quarry Flood Alleviation Scheme: Application has not yet been submitted.• A120: Recent reports in the media alleging that the scheme may not go ahead. It has also been reported that the preferred route is now Route B, rather than Route D as previously announced.• A12 widening: Issues remain over the impact to local roads from the proposed new junction arrangements.• Pylons: National Grid proposals take the new line of pylons through Coggeshall Parish into Feering. ECC and BDC submitted robust responses during the pre-consultation phase.	

	<p>Requests for alternative routes, undergrounding and undersea options to be costed and provided.</p> <ul style="list-style-type: none"> • The Kelvedon Neighbourhood Plan was made by BDC at their recent meeting. This does offer an element of protection against the planning application for 600 homes at Kelvedon. <p>District Councillor Tom Walsh gave a report covering the following:</p> <ul style="list-style-type: none"> • A120: It has been reported that the Leader of ECC, Cllr Bentley, and the Leader of BDC, Cllr Butland are not happy with the alleged change of preferred route, to Route B. The scheme is with the government as part of the funding process. • BDC Local Plan: This was adopted at the recent BDC Full Council meeting and puts in place the main components of planning policy, sitting above the Coggeshall Neighbourhood Plan. • Cllr Walsh has asked questions regarding the issue of putting in infrastructure first, when new housing is being planned. 	
2022/51	<p>Local Highways Panel (LHP) Working Party</p> <p>It was Proposed Cllr Walsh, Seconded Cllr Claydon and unanimously Resolved to agree the Terms of Reference of the LHP Working Party.</p>	App 2
2022/52	<p>Public Forum</p> <p>The public forum contained questions and comments on the following issues:</p> <ul style="list-style-type: none"> • Pavement sweeping and litter picking processes. • Gutter clearance – channel sweeping issues as the BDC sweeper cannot clear the gutters adequately due to parked cars. • Footway along Colne Road: This needs cutting back and is now proving problematic for pedestrians. The Clerk has been in contact with ECC Highways, who are responsible for keeping the PROWs passable. The answer has been that the vegetation is side growth and is therefore the responsibility of the adjacent landowners to cut back. ECC said they are trying to establish who the owners are in order to request that they cut the vegetation back. The Parish Council are reluctant to continue to take on this work in the absence of any action by ECC, as these out of jurisdiction jobs take the Parish Council's time and resources away from their own work and are not reimbursed for the cost of personnel time. The Clerk is continuing to pursue this issue via the ECC Cabinet Member Cllr Lee Scott. It was agreed that if there is no timely response from ECC, the Parish Council will cut back the vegetation while still pursuing a resolution from ECC going forward. • Horne Lane – this is clogged with leaves. The Clerk will ask the Grounds Staff to look at this within their schedule. • Vegetation piles within the cemetery: These will be removed/shredded in the next couple of months. • Highways issues raised: <ul style="list-style-type: none"> ○ Colne Road – hedges along the side of the carriageway need to be cut back. ○ Speed of vehicles along Colne Road going to and from the A120 junction. 	

	<ul style="list-style-type: none"> o Bridge Street – issues with parking and speeding, especially with the narrowness of the road and no pavement. o East Street – pedestrian crossing is needed, issues with parking and speed. <p>All of the comments received above regarding highways issues will be taken back to the Parish Council's Highways Working Party to co-ordinate a strategy and the working up of recommendations to put to the ECC Local Highways Panel and the North Essex Parking Partnership, as appropriate.</p>	
2022/53	<p>Highways Issues</p> <p>Following lengthy discussion, it was agreed that the Parish Council's Highways Working Group be delegated to take forward discussions and recommendations to put to ECC Highways and the North Essex Parking Partnership, to expedite possible solutions to the various highways and parking issues in the parish, with priority given to the following issues:</p> <ul style="list-style-type: none"> • Pedestrian Crossing on East Street • Speeding, parking and lack of pavement on Bridge Street and outside Foundry House. • Stoneham Street/Tilkey Road 	App 3
2022/54	<p>Clerk's Report and Correspondence</p> <p>The Clerk's Report was received, with the addition of some issues with the playground equipment, and the repairs required to the culvert bridge at The Gravel also reported.</p>	App 4
2022/55	<p>Finance</p> <ol style="list-style-type: none"> i. It was Proposed Cllr Claydon, Seconded Cllr Wilson and unanimously Resolved to agree the Accounts Payable. ii. The bank balances as at 30 June 2022 was noted. iii. The up-to-date position (year to date) in respect of the budget to year ending 31 March 2023 was noted. 	App 5i App 5ii App 5iii
2022/56	<p>Lloyds Bank – Fixed Term Deposit</p> <p>Following discussion, it was Proposed Cllr Plumb, Seconded Cllr Claydon and unanimously Resolved to agree to reinvest the Council's Fixed Term Deposit for a further 3 month period.</p>	App 6
2022/57	<p>Cyber Insurance</p> <p>Following discussion, it was Proposed Cllr Alston, Seconded Cllr Ross and unanimously Resolved to agree to continue the insurance with BHIB (at the same premium for the fourth year) and approve payment of the premium of £299.99.</p>	App 7
2022/58	<p>Replacement of Village Hall Boiler</p> <ol style="list-style-type: none"> 1. Two quotes for the replacement of the boiler were received as follows (exc VAT): <ul style="list-style-type: none"> • Nice Brothers: maximum quote £18,265 (options to reduce price) • FJA Plumbing & Heating Services: Between £15,836 and £19,405 (options available) 2. It was Proposed Cllr Wilson, Seconded Cllr Walsh and unanimously Resolved to pay £98.93 (+VAT) for a third quote from Lindsey Heating to replace the gas boiler, along with a further quote for the supply and installation of an air source heat pump system (the quote fee is deducted from the final bill if the company is chosen). 	App 8 App 9 App 10

2022/59	<p>Speedwatch Scheme</p> <p>Cllr Nick Unsworth was unable to attend the meeting, but sent an update which was read out by the Chair. It is summarised as follows:</p> <ul style="list-style-type: none"> • Training dates are being arrange with the police. • There are currently around 10 volunteers, but more are welcomed. • Possibility that a team comprising Coggeshall and Earls Colne can be formed. • Locations need to be selected and agreed with the police, with 3 sites to be selected initially. • Sourcing of a speed gun required, either by loan or purchase. • A further update will be provided at the next meeting. 	
	<p><i>It was Proposed Cllr Claydon, Seconded Cllr Alston and unanimously Resolved to suspend Standing Order 3x to continue the meeting after two hours' duration.</i></p>	
2022/60	<p>The Old Chapel – Structural Survey Report</p> <p>Council received a recently undertaken Structural Survey Report for the Old Chapel, Coggeshall Cemetery. The Clerk is obtaining quotes for the most immediate work required to weatherproof and make safe the building and will bring these to Council for a decision once received.</p>	App 11
2022/61	<p>Date of the Next Meeting</p> <p>The next meeting date is scheduled for 19 September 2022.</p>	

Signed
Chair

Date.....