



COGGESHALL PARISH COUNCIL

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**MINUTES
of the
PARISH COUNCIL MEETING
held
MONDAY 18 OCTOBER 2021 at 7.30 PM
at Coggeshall Village Hall, Keys Room**

Agenda Number	Item	Appendix Number
2021/241	<p>Present: Cllr Hagger (Chair), Cllr Alston, Cllr Barnes, Cllr Heaton, Cllr Plumb, Cllr Staines, Cllr Unsworth, Cllr Walsh</p> <p>Apologies were received and accepted from: Cllr Astley, Cllr Claydon and Cllr Holt</p>	
2021/242	<p>Declarations Of Interests None</p>	
2021/243	<p>Minutes of Previous Meeting It was Proposed Cllr Plumb, Seconded Cllr Unsworth and unanimously Resolved that the minutes of the meeting held on 14 September 2021 are a true record and were signed accordingly.</p>	App 1
2021/244	<p>Public Participation session with respect to Agenda items and other matters of mutual interest. A member of the public queried the recently signed Braintree District Council (BDC) Street Scene agreement and asked what it related to. Council explained that this is an annual agreement whereby the Parish Council undertake some street cleaning duties on behalf of BDC, such as litter and dog bin emptying, and monitoring of recycling banks. An income is received from Braintree District Council to offset these costs. The agreement has been in place for many years and is common across Parish Councils in the District. Another member of the public queried whether there are any plans for an opening ceremony for Dick Nunn's bridge. Council answered to say that they are not aware of any plans at present, but this is something that will be looked at.</p>	
2021/245	<p>County Councillor's & District Councillor's Report County Cllr Thorogood was not available for this meeting.</p> <p>District Cllr Unsworth reported that a way forward had been agreed under the review of planning enforcement at BDC, which will involve recruiting more staff and agreeing a process for more proactive and preventative work to take place.</p>	

Date

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	<p>Cllr Unsworth reported that he had attended the recent Rivenhall Site Liaison Committee meeting.</p> <p>District Cllr Walsh spoke about issues which have been highlighted in the wake of the recent murder of Sir David Amess MP. Cllr Walsh attended a meeting held by Essex Police around safety for elected members. He spoke about the fact that public discourse needs to take place in a calm environment, with no place for inflammatory language, and that both sides of a debate need to be listened to.</p> <p>Cllr Hagger thanked Cllr Walsh for his comments.</p> <p><i>Cllr Staines arrived at the meeting.</i></p>	
2021/246	<p>Clerk's Report and Correspondence</p> <p>The Clerk asked to postpone the Report and Correspondence to the next meeting.</p> <p>Cllr Unsworth took the opportunity at this point to welcome Philippa Potter to the Council, as Parish Clerk, having been recently appointed.</p>	App 2
2021/247	<p>Finance</p> <p>It was Proposed Cllr Plumb, Seconded Cllr Unsworth and unanimously Resolved to agree the accounts payable as presented.</p>	App 3
2021/248	<p>Banking</p> <p>It was Proposed Cllr Plumb, Seconded Cllr Alston and unanimously Resolved to approve the addition of Cllr Unsworth and Cllr Heaton as new signatories to the Unity Trust Banking facilities.</p>	
2021/249	<p>Insurance</p> <p>Following review, it was Proposed Cllr Plumb, Seconded Cllr Walsh and unanimously Resolved to agree to renew the insurance for the third year in a 3 year arrangement with Hiscox, via brokers Came & Co, at a cost of £4956.19 (to include fees £50 and IPT £525.66).</p> <p>The RFO went through the issue of reviewing the indemnity period for business interruption insurance, as this is currently 12 months. In light of the recent experience with the COVID pandemic, it was put forward that CPC should obtain quotes to extend this period to 24 months.</p> <p>It was Proposed Cllr Plumb, Seconded Cllr Walsh and unanimously Resolved to go ahead and obtain the required quotes.</p> <p>A final issue which needs to be addressed is the insurance situation with The Old Chapel building, as this is now in a very poor state of repair.</p> <p>It was agreed to look at the following issues:</p> <ul style="list-style-type: none"> • Insurance position • Fencing and security of the site • Listed building status and obligations 	App 4

Date

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	<ul style="list-style-type: none"> • Previous reports on its current state and repair <p>It was Proposed Cllr Unsworth, Seconded Cllr Walsh and unanimously Resolved that the RFO look into the insurance position and for the Clerk to locate building reports. The Old Chapel Working Party will look at the issues of listing, fencing and security.</p>	
2021/250	<p>Big Park Project</p> <p>Following discussion, it was Proposed Cllr Unsworth, Seconded Cllr Walsh and Resolved, with 5 in favour, 1 against and 2 abstentions that the Parish Council accept the Proludic quote, on the basis that a percentage split with CPC is agreed and the duration of the hire is capped at a maximum of 5 weeks.</p>	
2021/251	<p>Committee Membership</p> <p>In the light of recent changes to Parish Council membership, it was agreed to informally update Committee membership.</p>	App 5
2021/252	<p>Date of Next Meeting</p> <p>The next meeting is scheduled for Monday 15 November 2021, at 7.30pm, in the Keys Room.</p>	

Date

Signed