



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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To Councillors Phillips, Horne, Heaton, Appleton-Claydon, Thompson, Culemann, Keig and Barnes

YOU ARE SUMMONED TO ATTEND A MEETING OF THE OPEN SPACES
on **Monday 3rd June 2019** at **7.30 pm** in the Village Hall, Stoneham Street.

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number								
OS19/38.	Those present and apologies for absence									
OS19/39.	To elect a Vice Chairman of the Coggeshall Parish Council Open Spaces Committee									
OS19/40.	Councillors Declarations									
OS19/41.	Minutes of previous meetings. To approve the minutes of the Open Spaces meeting of Tuesday 30 th April 2019.	App 1								
OS19/42.	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.									
OS19/43.	To review the Terms of Reference for the Open Spaces Committee	App 2								
OS19/44.	To elect two Councillors to the Allotment Sub-Committee									
OS19/45.	To review the Terms of Reference for the Allotment Sub-Committee	App 3								
OS19/46.	To elect a Chairman of the Allotment Sub-Committee									
OS19/47.	Clerk's Report	App 4								
OS19/48.	Correspondence <table border="1" data-bbox="322 1697 1321 1783"> <tr> <td>26/05/2019</td> <td>A resident</td> <td>EA Flood Alleviation Scheme</td> <td>For consideration</td> </tr> <tr> <td>28/05/2019</td> <td>A resident</td> <td>EA Flood Alleviation Scheme</td> <td>For consideration</td> </tr> </table>	26/05/2019	A resident	EA Flood Alleviation Scheme	For consideration	28/05/2019	A resident	EA Flood Alleviation Scheme	For consideration	App 5
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28/05/2019	A resident	EA Flood Alleviation Scheme	For consideration							
OS19/49.	To review the Thursday market and consider and agree if appropriate initiatives to improve the footfall (Cllr Heaton)	App 6								
OS19/50.	Update on the Parish Path Partnership (P3) (Clerk & Cllr Horne)									
OS19/51.	To appoint a working party for Flood Alleviation Environment Agency Proposal									
OS19/52.	To appoint a working party for the Cemetery Extension, to receive an update including the ground water report and to agree the next steps.	App 7								

OS19/53.	To review the recent ROSPA reports following the annual inspection of the play equipment and to agree the method for the remedial works to be implemented.	App 8
OS19/54.	To consider and agree the use of S106 funds for the replacement of the footpath at the northern edge of the recreation ground	App 9
OS19/55.	To note and agree the amendments to the brief for the Big Park Project for tender submission.	App 10
OS19/56.	To approve the design for the sign for the Little Park (Cllr Appleton-Claydon)	App 11
OS19/57.	To approve the copy for the tourist leaflet and to agree the next steps	App 12
OS19/58.	To note the re-routing of the footpath and the comments from the Planning Committee	App 13
OS19/59.	To receive an update on the Busking in the Park events and to agree suitable dates. (Cllr Heaton)	
OS19/60.	To consider an application for the recreation ground to be used by "Headroom"	App 14
OS19/61.	Update on the Owen Martin Nature Reserve (Cllr Horne)	
OS19/62.	To discuss matters relating to the section 106 money for the Dutch Nursery and the Colchester Road, Bovis site and to agree further action if appropriate	
OS19/63.	To consider budget items for the 2020-21 financial year	App 15
OS19/64.	Items for the next agenda	
OS19/65.	To note the date and time of the next meeting	



Debbie Morgan
Clerk to Coggeshall Parish Council

Wednesday 29th May 2019