



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

To Councillors Heaton, Unsworth, Plumb, Phillips, Culemann, Horne, Thompson, Hagger, Appleton-Claydon, Barnes, Keig & Walsh

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
on **Monday 10th December 2018** at **7.30 pm** in the Village Hall,
Stoneham Street.

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number																
18/287.	Those present and apologies for absence																	
18/288.	Councillors Declarations																	
18/289.	Minutes of previous meetings. To approve the minutes of the Full Council meeting of Monday 12 th November 2018.	App 1																
18/290.	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.																	
18/291.	County Councillor's & District Councillor's Report																	
18/292.	Clerk's Report and current projects list To consider and agree a review of the current projects list	App 2																
18/293.	Correspondence received <table border="1"> <tbody> <tr> <td>30/10/2018</td> <td>A&J Lighting</td> <td>Letter regarding failure of LED Street Light bulbs</td> <td>For information</td> </tr> <tr> <td>31/10/2018</td> <td>Tabor Centre</td> <td>Letter requesting financial support</td> <td>Clerk to respond</td> </tr> <tr> <td>22/11/2018</td> <td>A resident</td> <td>Letter regarding an oak tree in the cemetery</td> <td>Clerk has responded</td> </tr> <tr> <td>27/11/2018</td> <td>A resident</td> <td>Letter regarding the proposed changes to the library service</td> <td>On the agenda for discussion</td> </tr> </tbody> </table>	30/10/2018	A&J Lighting	Letter regarding failure of LED Street Light bulbs	For information	31/10/2018	Tabor Centre	Letter requesting financial support	Clerk to respond	22/11/2018	A resident	Letter regarding an oak tree in the cemetery	Clerk has responded	27/11/2018	A resident	Letter regarding the proposed changes to the library service	On the agenda for discussion	App 3
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18/294.	To note the report from the Finance Committee/RFO <ol style="list-style-type: none"> I. To agree payments for November II. To note the bank balances III. To note the detailed income and expenditure report IV. To note the minutes from the Finance Committee 	App 4																

18/295.	<p>Budget and Precept request for the financial year ending 31 March 2020</p> <p>I. To discuss and approve the Budget and Precept request; recommended by the Finance Committee</p> <p>II. To approve the Budget information to be posted to the Council's Website; drafted by the RFO</p> <p>III. To discuss and approve the timing and content of any additional publication / announcement of the Precept</p>	App 5								
18/296.	To review and agree the Coggeshall Parish Council publication scheme policy	App 6								
18/297.	To consider and approve if appropriate a request from the Coggeshall Youth Project for £550 to purchase additional equipment.	App 7								
18/298.	To consider and agree the appointment of Utility Aid as a nominated consultant to provide quotations for energy provision and authorise the clerk to sign the appointment letter.	App 8								
18/299.	To note the minutes from the Planning Committee	App 9								
18/300.	To note the update on the Bovis, Colchester Road planning application and to consider a response.									
18/301.	<p>To consider the following Planning Applications</p> <table border="1"> <tr> <td>APPLICATION NO :</td> <td>18/00323/TPOCON</td> </tr> <tr> <td>DESCRIPTION :</td> <td>Notice of intent to carry out works to tree in Hazel - T1 - Cut branches overhanging garden of 83 Stoneham Street back to boundary</td> </tr> <tr> <td>LOCATION :</td> <td>81 Stoneham Street Coggeshall Essex CO6 1UJ</td> </tr> <tr> <td>Date for comments</td> <td>Wed 19 Dec 2018</td> </tr> </table>	APPLICATION NO :	18/00323/TPOCON	DESCRIPTION :	Notice of intent to carry out works to tree in Hazel - T1 - Cut branches overhanging garden of 83 Stoneham Street back to boundary	LOCATION :	81 Stoneham Street Coggeshall Essex CO6 1UJ	Date for comments	Wed 19 Dec 2018	
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18/302.	To note the response from Cllr Lynnette Bowers-Flint with regard to the Section 106 allocation for the Dutch Nursery and to consider and agree a response	App 10								
18/303.	To note the email received from the BDC planning officer with regard to the S106 for the Colchester Road housing development and to consider and agree suitable projects	App 11								
18/304.	To appoint a member to the Personnel Committee and the Allotment Sub-Committee following the registration of Michael Frith									
18/305.	To appoint a replacement chairman to the Personnel Committee following the resignation of Michael Frith									
18/306.	To note the minutes from the Open Spaces Committee	App 12								
18/307.	To note, review and approve the proposals from the working party with regard to the Braintree District Council Open Spaces Action Plan	App 13								
18/308.	To note the correspondence from the North Essex Parking Partnership with regard to a proposal to introduce additional yellow lines to the West side of Stoneham Street to allow for access for emergency vehicles and to agree a response	App 14								
18/309.	To consider and approve the following requests to be submitted to the Local Highways Panel (Cllr Appleton)	App 15								

	Improvements to the Colne Road / A120 junction Improvements to the Colchester Road / Feering Road junction The provision of a bench near the bus stop in Church Street (Colchester bound)	
18/310.	To consider a review of alternative legal services	
18/311.	To note the public consultation on the ECC proposed changes to the local library services and to agree a response.	App 16
18/312.	Items for the next agenda	
18/313.	To note the date and time of the next meeting Monday 14 th January 2019	

Debbie Morgan
Clerk to Coggeshall Parish Council

5th December 2018