



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

To Councillors Heaton, Unsworth, Plumb, Phillips, Culemann, Horne, Thompson, Hagger, Appleton-Claydon, Barnes, Keig & Walsh

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
on **Monday 11th February 2019** at **7.30 pm** in the Village Hall, Stoneham Street.

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number
19/34.	Those present and apologies for absence	
19/35.	Councillors Declarations	
19/36.	Minutes of previous meetings. To approve the minutes of the Full Council meeting of Monday 14 th January 2019.	App 1
19/37.	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
19/38.	County Councillor's & District Councillor's Report	
19/39.	Clerk's Report and current projects list	App 2
19/40.	To review and agree the draft letter in relation to the Essex County Council library public consultation.	App 3
19/41.	To note the report from the Finance Committee/RFO I. To agree payments for January 2019 II. To note bank balances III. To note the income and expenditure report IV. To note the direct debits and regular payments	App 4
19/42.	To review and agree the precept website statement	App 5
19/43.	To approve the Finance Committee recommendation to appoint Mrs J Stobart FCCA as the Council's internal auditor at a fee of £200.	
19/44.	To authorise the RFO to sign a letter of instruction to Mrs Stobart in the form now presented to the Council	App 6
19/45.	To approve the Utility Aid recommendations and authorise them to fix contracts with SSE (Southern Electric) in respect of electricity supply	App 7

	until 30 September 2022 and also with SSE for gas supply for 36 months. To further authorise the Clerk and or RFO to sign the necessary documentation to implement the arrangements with Utility Aid / the proposed suppliers	
19/46.	To note the draft minutes from the Village Hall Committee	App 8
19/47.	To note the draft minutes from the Open Spaces Committee	App 9
19/48.	To note the draft minutes from the Planning Committee	App 10
19/49.	To note the draft minutes from the Finance Committee	App 11
19/50.	To consider and agree if appropriate an offer of free defibrillator training	App 12
19/51.	Update on the Environment Agency scoping meeting (Cllr Unsworth)	
19/52.	Update on the CAUSE Seminar (Cllr Walsh)	
19/53.	Update on the IWMF (Cllr Unsworth)	
19/54.	To note the public consultation with regard to the Chelmsford Park and Ride and to agree a response if appropriate	App 13
19/55.	Items for the next agenda	
19/56.	To note the date and time of the next meeting	
19/57.	To close the meeting to the press and the public to consider matters of a sensitive nature	
19/58.		App 14

Debbie Morgan
Clerk to Coggeshall Parish Council

Wednesday 6th February 2019