



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

To Councillors Heaton, Unsworth, Plumb, Phillips, Culemann, Horne, Thompson, Hagger, Appleton-Claydon, Keig, Thorogood & Walsh

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
on **MONDAY 13TH MAY 2018** at **7.30 PM** in the Village Hall, Stoneham Street.

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number
19/111.	To elect a Chairman of Coggeshall Parish Council for the year 2019-20	
19/112.	To receive the Chairman's declaration of acceptance of office	
19/113.	To elect a Vice Chairman of Coggeshall Parish Council	
19/114.	To receive the Vice Chairman's declaration of acceptance of office	
19/115.	Those present and apologies for absence	
19/116.	Councillors Declarations	
19/117.	Minutes of previous meetings. To approve the minutes of the Full Council meeting of Monday 8 th April 2019.	App 1
19/118.	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
19/119.	County Councillor's & District Councillor's Report	
19/120.	To resolve that Coggeshall Parish Council meets the eligibility criteria for the General Power of Competence as set out in the Localism Act 2011 and that the Council therefore adopts the power.	App 2
19/121.	To receive Clerk's Report and review and agree the project list	App 3
19/122.	To note the report from the Finance Committee/RFO I. To approve the payments for April 2019 II. To note bank balances at 30 th April 2019 III. To note the income and expenditure report IV. To note the Internal Audit report for year ended 31 March 2019 V. To note and approve the RFO Income and Expenditure report and Balance Sheet for the year ended 31 March 2019 VI. To consider and approve the RFO proposed Budget allocations (£34,600) to be carried forward in to 2019/2020	App 4i App 4ii App 4iii App 4iv App 4v

	<p>VII. To consider and approve the RFO's proposals for the consideration / submission of future Committee Budget requests</p> <p>VIII. To consider and request the RFO to prepare a financial report for the Council website in respect of the year ending 31 March 2019 to be approved at the next Full Council meeting</p>									
19/123.	To review the action plan for 2019-2020	App 5								
19/124.	<p>Correspondence received</p> <table border="1"> <tr> <td>05/05/2019</td> <td>VE DAY 75 (2020)</td> <td>SSAFA</td> <td>For consideration</td> </tr> <tr> <td>18/04/2019</td> <td>Cigarette Butts</td> <td>A Resident</td> <td>For discussion</td> </tr> </table>	05/05/2019	VE DAY 75 (2020)	SSAFA	For consideration	18/04/2019	Cigarette Butts	A Resident	For discussion	App 6
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19/125.	To review and agree the Standing Orders	App 7								
19/126.	To review and agree the Standing and Sub-committees for Coggeshall Parish Council	App 8								
19/127.	To agree the number of committee members and their appointment to the Standing and Sub-Committees									
19/128.	To appoint the Chairman to each of the Standing Committees									
19/129.	To review and agree the Terms of Reference for the Standing and Sub-Committees	App 9								
19/130.	To note and approve the meeting schedule for 2019-2020	App 10								
19/131.	To consider and agree the Council Policy for Councillors attending and speaking at external planning meetings.	App 11								
19/132.	To review the Council Policies	App 12								
19/133.	To review and agree membership and subscriptions to external organisations	App 13								
19/134.	To review representation on or work with external organisations and to appoint a Broadband Champion if required.	App 14								
19/135.	To review the training courses and to agree Cllr Culemann taking the Essex Equals course and the CiLCA qualification.	App 15								
19/136.	To consider a request from Farleigh Hospice with regard to the parking of their outreach vehicle once a month in Coggeshall.	App 16								
19/137.	To consider and agree the opening of a new current account with Barclays for the village hall deposits and to agree the numbers and names of signatories.									
19/138.	To note the minutes from the Planning Committee held on Monday 29th April 2019	App 17								
19/139.	<p>To consider the following Planning Applications</p> <table border="1"> <tr> <td>APPLICATION NO :</td> <td>19/00100/TPOCON</td> </tr> <tr> <td>DESCRIPTION :</td> <td>Fir (Douglas - Pseudotsuga Menziesii). Permission to remove tree.</td> </tr> <tr> <td>LOCATION :</td> <td>1 Nunns Close Coggeshall Essex CO6 1AN</td> </tr> <tr> <td>Date for comments</td> <td>Thu 23 May 2019</td> </tr> </table>	APPLICATION NO :	19/00100/TPOCON	DESCRIPTION :	Fir (Douglas - Pseudotsuga Menziesii). Permission to remove tree.	LOCATION :	1 Nunns Close Coggeshall Essex CO6 1AN	Date for comments	Thu 23 May 2019	
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19/141.	To note the minutes of the Village Hall meeting which was held on Monday 15th April 2019	App 18
19/142.	To note the minutes of the Personnel Committee which was held on Thursday 25th April 2019	App 19
19/143.	To consider and agree the appointment a working party to potentially meet with Bovis Homes with regard to the Colchester Road development.	
19/144.	To consider and agree the grant request from Coggeshall in Bloom	App 20
19/145.	To consider and agree the licence for the Listening Bench in Market Hill	App 21
19/146.	To consider and agree the granting of the application for a licensed bar for an event on Sunday 19th May 2019	App 22
19/147.	Items for the next agenda	
19/148.	To note the date and time of the next meeting Monday 10 th June 2019 – 7.30 pm	
19/149.	To close the meeting to the press and the public to discuss matters of a confidential nature	
19/150.		App 23

Debbie Morgan
Clerk to Coggeshall Parish Council

8th May 2018