



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
01376 562346  
clerk@coggeshall-pc.gov.uk

To Councillors Horne, Astley, Appleton-Claydon, Unsworth, Culemann, Keig and Barnes

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE OPEN SPACES**  
on **Monday 3<sup>rd</sup> February 2020** at **7.30 pm** in the Village Hall, Stoneham  
Street.

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

## A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number
OS20/1.	<b>Those present and apologies for absence</b>	
OS20/2.	<b>Councillors Declarations</b>	
OS20/3.	<b>Minutes of previous meetings.</b> To approve the minutes of the Open Spaces meeting of Monday 2 <sup>nd</sup> December 2019.	App 1
OS20/4.	<b>Public Participation session with respect to Agenda items and other matters of mutual interest.</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
OS20/5.	<b>Clerk's Report</b>	App 2
OS20/6.	<b>To note the amendments to the proposed diversion of Coggeshall PROW 31 and to agree a response if required.</b>	App 3
OS20/7.	<b>To receive a copy of the summary of the tree survey and make comment on the report.</b>	App 4
OS20/8.	<b>To receive a copy of the Terms of Reference for the Open Spaces Committee and note the requirement for review by 4th May 2020 for submission to Full Council and to consider and agree a process for the review.</b>	App 5
OS20/9.	<b>To receive an update on the tourist leaflet and to agree any proposed changes</b>	App 6
OS20/10.	<b>To receive an update from the Big Park Project Working Party</b>	App 7
OS20/11.	<b>To consider and agree a questionnaire for the whole of Coggeshall asking for views on additional sports and recreational facilities for submission to the Full Council for approval</b>	App 8
OS20/12.	<b>Items for the next agenda</b> Review of Terms of Reference	

<b>OS20/13.</b>	<b>To note the date and time of the next meeting</b> Monday 20 <sup>th</sup> April 2020 – 7.30 pm (Agenda items by Thursday 9 <sup>th</sup> April due to Easter break)	
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Debbie Morgan  
Clerk to Coggeshall Parish Council

Wednesday 29<sup>th</sup> January 2020