



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
01376 562346  
clerk@coggeshall-pc.gov.uk

To Councillors Unsworth, Plumb, Culemann, Horne, Staines, Hagger, Appleton-Claydon, Barnes, Keig, Smalley, Astley, Devaraj & Walsh

## YOU ARE SUMMONED TO ATTEND A VIRTUAL MEETING OF THE PARISH COUNCIL on Monday 20<sup>th</sup> April 2020 at 7.30

The meeting will be held remotely using Zoom video conferencing

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS**

### A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number																				
2020/129.	<b>Those present and apologies for absence</b>																					
2020/130.	<b>Councillors Declarations</b>																					
2020/131.	<b>Minutes of previous meetings.</b> To approve the minutes of the Full Council meeting of 23 <sup>rd</sup> March 2020.	App 1																				
2020/132.	<b>Public Participation session with respect to Agenda items and other matters of mutual interest.</b> The maximum time allowed for this item is 10 minutes. Each member of public will have no more than 2 minutes to speak. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.																					
2020/133.	<b>Clerk's Report and current projects list</b>	App 2																				
2020/134.	<b>Correspondence received</b> <table border="1"><tbody><tr><td>13/03/2020</td><td>NALC</td><td>Response regarding the BDC framework agreement and the Big Park Project</td><td>For information</td></tr><tr><td>13/03/2020</td><td>Play Safety</td><td>Notice regarding annual inspection of play equipment</td><td>For information</td></tr><tr><td>21/03/2020</td><td>Big Park Fund</td><td>Letter from Committee member with regard to signatories</td><td>For information</td></tr><tr><td>25/03/2020</td><td>RCCE</td><td>Email advising village of the year cancelled for 2020</td><td>For information</td></tr><tr><td>01/04/2020</td><td>A resident</td><td>Email from a resident with regard to the Fabians Play area</td><td>For information</td></tr></tbody></table>	13/03/2020	NALC	Response regarding the BDC framework agreement and the Big Park Project	For information	13/03/2020	Play Safety	Notice regarding annual inspection of play equipment	For information	21/03/2020	Big Park Fund	Letter from Committee member with regard to signatories	For information	25/03/2020	RCCE	Email advising village of the year cancelled for 2020	For information	01/04/2020	A resident	Email from a resident with regard to the Fabians Play area	For information	App 3
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	07/04/2020	A resident	Letter requesting a tree in the Butt Field Allotments is pruned	Pass to next Open Spaces Committee	
	08/04/2020	Locality	Advising on postponement of referendum of the Neighbourhood Plan	For information	
	08/04/2020	National Lottery Grant	Email notifying non essential grants on hold for six months	For information	
2020/135.	<b>To note the report from the Finance Committee/RFO</b> <b>I. To agree payments for March 2020</b> <b>II. To note the bank balances</b> <b>III. To note the income and expenditure report to 31 Mar 2020</b>				App 4
2020/136.	<b>County Councillor's &amp; District Councillor's Report</b>				App 5
2020/137.	<b>To agree the procedure and policy for virtual meetings.</b>				App 6
2020/138.	<b>To consider waiving or deferring collecting market stall holder fees for a three-month period with effect from 23 April 2020 and thereafter to be reviewed on a monthly basis. (Cllr Walsh)</b>				App 7
2020/139.	<b>To consider and agree the annual maintenance contract with Guardian Doors for the roller shutters</b>				App 8
2020/140.	<b>To ratify the response submitted by the clerk in relation to the Stansted Public Consultation</b>				App 9 – to follow
2020/141.	<b>To note the following Planning Application</b>				
	<b>APPLICATION NO:</b>	20/00560/NMA			
	<b>DESCRIPTION:</b>	<a href="#">Non-Material Amendment to permission 17/00359/OUT granted 09.11.2018 for: Outline planning application for the demolition of all existing buildings, new access arrangements off West Street and (1) with only landscaping reserved for the erection of 6 no. residential units (Use Class C3) adjacent to West Street, (2) with all matters reserved for up to a maximum of an additional 42 no. residential units (Use Class C3) and new public space off West Street, Coggeshall. Amendment would allow :- Revised layout of plots 1-4 to provide greater separation to eastern boundary and associated neighbour garage.</a>			
	<b>LOCATION:</b>	The Dutch Nursery West Street Coggeshall Essex CO6 1NT			
	<b>Date for comments</b>	Non material amendment			
2020/142.	<b>To consider the following Planning Applications</b>				
	<b>APPLICATION NO:</b>	20/00506/FUL			
	<b>DESCRIPTION:</b>	<a href="#">Erection of a single-storey commercial building for flexible B1, B2 &amp; B8 Use Class and associated development</a>			
	<b>LOCATION:</b>	Griggs Business Centre West Street Coggeshall Essex CO6 1NT			

	<b>Date for comments</b> Mon 27 Apr 2020									
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2020/146.	<b>To close the meeting to the press and the public for matters of a confidential natures</b>									
2020/147.	<b>To consider and agree the contracted grade increases for appropriate employees</b>	App 10								
2020/148.	<b>Items for the next agenda</b>									
2020/149.	<b>To agree the date and time of the next meeting</b>									

Debbie Morgan  
Clerk to Coggeshall Parish Council

Wednesday 15 APR 2020