



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

To Councillors Unsworth, Plumb, Culemann, Horne, Staines, Hagger, Appleton-Claydon, Barnes, Keig, Smalley, Astley, Ross & Walsh

YOU ARE SUMMONED TO ATTEND A VIRTUAL MEETING OF THE PARISH COUNCIL on Monday 3rd August 2020 at 7.30 pm in

The meeting will be held remotely using Zoom video conferencing

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number
2020/296.	Those present and apologies for absence	
2020/297.	Councillors Declarations	
2020/298.	Minutes of previous meetings. To note that agenda item 2020/295 was resolved incorrectly by failing to decide and agree upon the amendment beforehand To approve the minutes of the Full Council meeting of Monday 13 th July 2020.	App 1
2020/299.	To note the applications from John Claydon and Adam Walsh for co-option to Coggeshall Parish Council South Ward and to consider and agree the appointment of one as Councillor	App 2
2020/300.	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2020/301.	County Councillor's & District Councillor's Report	
2020/302.	Clerk's Report and current projects list	App 3
2020/303.	Correspondence received	App 4
	07/07/2020 A resident Request to collect hedge cuttings Clerk has responded	
	08/07/2020 A resident Email regarding Nunn's Bridge For information	
	10/07/2020 A resident Request for children to do litter picking Clerk has responded	
	17/07/2020 Stop Stansted Expansion Update For information	

	23/07/2020	Coggeshall Flower Festival	Information on the proposed initiative to replace the flower festival	For information	
	24/07/2020	Pattiswick Farm	Acknowledgment of CPC Letter re unlawful tree cutting	For information	
	24/07/2020	Forestry Commission	acknowledgement of CPC Letter re unlawful tree cutting	For information	
	24/07/2020	Essex Wildlife Trust	acknowledgement of CPC Letter re unlawful tree cutting	For information	
	24/07/2020	A resident	Complaint about the noise from a generator being used by a market trader	Clerk is dealing with	
2020/304.	To note the report from the RFO I. To agree payments for July 2020 II. To note bank balances III. To note the income and expenditure report				App 5
2020/305.	To discuss and approve the RFO's proposal that for the financial year 2021-2022 budget we do not seek Committee Budget requests for new projects but concentrate on building a 3-5-year asset renewal and maintenance plan and completing the existing projects already underway				App 6
2020/306.	To consider and agree the renewal of the Cyber Insurance				App 7
2020/307.	To consider and agree if appropriate the purchase of a new PC for the Hall Manager.				App 8
2020/308.	To note a request for Cllr Culemann to consider holding the Annual Meeting of the Parish Council.				App 9
2020/309.	To note and agree the application for use of the recreation ground for a Make and Grow & Eco show on behalf of the Big Park Project on 13th September 2020				App 10
2020/310.	To consider a request from a resident of Tilkey Road for the Parish Council to support the abolition of yellow lines at the turning circle at the top of Tilkey Road				App 11
2020/311.	To note the correspondence from the Principal Licencing Officer with regard to achieving an alcohol licence for Stoneham Street and to consider and agree the next action.				App 12
2020/312.	To note the invitation to the A12 Community Forum meeting on Tuesday 25th August and to agree who will attend if Cllr Plumb is unable to attend.				App 13
2020/313.	To note and agree the Risk Assessment for the village hall in relation to the Covid-19 pandemic and to agree a date for re-opening				App 14
2020/314.	To consider and agree the reinstatement of Market Fees from Thursday 6th August 2020				
2020/315.	To review and agree appropriate changes to the High Consequence Infections Diseases Policy				App 15
2020/316.	To note the email from BDC with regard to the installation of electric charging points and to consider the installation of charging points for the Stoneham Street Car Park				App 16

2020/317.	Update on the request to use a hose by an allotment holder (Cllr Astley)									
2020/318.	To consider and agree the appointment of Tony Burton to carry out the independent examination of the Coggeshall Neighbourhood Plan	App 17								
2020/319.	To note the application for the removal of the phone box in Market Hill Coggeshall and to consider and agree a response	App 18								
2020/320.	To consider the following Planning Applications									
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	Date for comments	Mon 10 Aug 2020	
2020/325.	APPLICATION NO:	20/00999/HH	
	DESCRIPTION:	Erection of greenhouse	
	LOCATION:	55 East Street Coggeshall Essex CO6 1SJ	
	Date for comments	Mon 10 Aug 2020	
2020/326.	APPLICATION NO:	20/00454/LBC	
	DESCRIPTION:	Replace 10 x rotten softwood windows with new hardwood windows (South and West) elevations	
	LOCATION:	Stock Street Farm Stock Street Coggeshall Essex CO6 1NX	
	Date for comments	Mon 10 Aug 2020	
2020/327.	APPLICATION NO:	20/00861/COUPA	
	DESCRIPTION:	Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use of existing barns to 5 residential dwellinghouses.	
	LOCATION:	Stock Street Farm Barn Stock Street Coggeshall Essex CO6 1NX	
	Date for comments	Tue 11 Aug 2020	
2020/328.	APPLICATION NO:	20/00754/LBC	
	DESCRIPTION:	Internal alterations including the removal of existing stair and bathroom wall, creation of new door opening into the kitchen, new bathroom wall and install new staircase. Removal of coal fired stove, hot water tank and external coal bunker. Installation of new electrical wiring, light fittings, switches, heating system and kitchen and bathroom fittings. Internal re-decoration throughout.	
	LOCATION:	79-89 Queen Street Coggeshall Essex CO6 1UE	
	Date for comments	Thu 13 Aug 2020	
2020/329.	APPLICATION NO:	20/01041/LBC	
	DESCRIPTION:	Replacement of 5 Critfall single glazed windows with Georgian style sliding sash windows to the front and side elevation	
	LOCATION:	93 West Street Coggeshall Essex CO6 1NT	
	Date for comments	Fri 14 Aug 2020	
2020/330.	APPLICATION NO:	20/00224/TPOCON	
	DESCRIPTION:	Notice of intent to carry out works to trees in a Conservation Area - Crown reduce by approx 1 metre 1 (A) Crab Apple, Pollard (B) Snake Bark Maple to previous pollard points, Coppice stand of (C) Hazel and Hawthorn, Crown reduce a (D) Field	

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2020/333.	To elect Jemma Green (Chair of the Big Park Project Fundraising Group) to the Parish Council's Big Park Project working party.									
2020/334.	To consider and agree accepting the terms and conditions for the Enovert Grant for the Big Park Project.	App 19								
2020/335.	Items for the next agenda									
2020/336.	To note the date and time of the next meeting									
2020/337.	To close the meeting to the press and the public to discuss matters of a confidential nature									
2020/338.										
2020/339.										
2020/340.										
2020/341.										

Debbie Morgan
Clerk to Coggeshall Parish Council

29th July 2020