



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
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clerk@coggeshall-pc.gov.uk

To Councillors Plumb, Horne, Staines, Hagger, Barnes, Keig, Smalley, Astley, Claydon, Ross & Walsh

## YOU ARE SUMMONED TO ATTEND AN EXTRAORDINARY VIRTUAL MEETING OF THE PARISH COUNCIL on Monday 21<sup>st</sup> December 2020 at 7.15 pm

The meeting will be held remotely using Zoom video conferencing

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA  
EMAIL AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO RECEIVE A COPY OF THE  
JOINING INSTRUCTIONS**

### A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number
2020/583	<b>Those present and apologies for absence</b>	
2020/584	<b>Councillors Declarations</b>	
2020/585	<b>Public Participation session with respect to Agenda items and other matters of mutual interest.</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2020/586	<b>Big Park Project – Finance</b> 1. <b>To note</b> that a request has been made to Enovert for payment of the net grant of £22,500 and the funds have been received 2. <b>To approve</b> an interim payment to Proludic in respect of their invoice for £77,000 plus vat less the agreed retention of 5% - £87,780 inc vat	App 1 App 1a
2020/587	<b>To close the meeting</b>	

*Carolyn McSweeney*

Carolyn McSweeney  
Locum Clerk to Coggeshall Parish Council

15 December 2020