



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
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clerk@coggeshall-pc.gov.uk

To Councillors Unsworth, Plumb, Culemann, Horne, Staines, Hagger, Barnes, Keig, Smalley, Astley, Claydon, Ross & Walsh

YOU ARE SUMMONED TO ATTEND A VIRTUAL MEETING OF THE PARISH COUNCIL on Tuesday 12th January 2021 at 7.30pm

The meeting will be held remotely using Zoom video conferencing

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number								
2020/588	Those present and apologies for absence									
2020/589	Councillors Declarations									
2020/590	Minutes of previous meetings. To approve the minutes of the Full Council meeting of 14 th December 2020 To approve the minutes of the Extraordinary Full Council meeting of 21 st December 2020.	App 1 App. 2								
2020/591	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.									
2020/592	Councillor Resignation									
2020/593	County Councillor's & District Councillor's Report									
2020/594	Clerk's Report and current projects list	App 3								
2020/595	Correspondence received <table border="1"><tbody><tr><td>24/12/2020</td><td>Resident</td><td>Complaint about market stall holder</td><td>To be resolved</td></tr><tr><td>02/12/2020</td><td>BDC</td><td>Email notifying that electric charging points to the Stoneham Street Car Park are not viable</td><td>For comment or consideration</td></tr></tbody></table>	24/12/2020	Resident	Complaint about market stall holder	To be resolved	02/12/2020	BDC	Email notifying that electric charging points to the Stoneham Street Car Park are not viable	For comment or consideration	App 4.1
24/12/2020	Resident	Complaint about market stall holder	To be resolved							
02/12/2020	BDC	Email notifying that electric charging points to the Stoneham Street Car Park are not viable	For comment or consideration							

	04/01/2021	Highways England	Road works information	To be noted	App 4.2
2020/596	To note the report from the Finance Committee/RFO <ol style="list-style-type: none"> I. To agree payments II. To note bank balances III. To receive an up to date report on Income and Expenditure 				App 5
2020/597	Finance Committee – to receive an update and note the draft minutes of a Finance Ctte Meeting held on 17th December 2020				App 6
2020/598	Finance – Budget Year ending 31/3/2021, to receive a report from the RFO and Finance Ctte and discuss the projected year end out turn				App 7
2020/599	Finance – Budget and Precept 2021/22 <ul style="list-style-type: none"> • To receive report from RFO and Finance Ctte • To discuss and approve the Finance Ctte recommendation for the budget and an increase in the precept of 5%, to be submitted to Braintree District Council • To authorise the Chairman and Locum Clerk to sign the precept request to Braintree District Council 				App 8
2020/600	To approve the payment of the balance of the Proludic Ltd invoice dated 30/11/20, less agreed retention				App 9
2020/601	To receive and action the interim report of the Internal Auditor				App 10
2020/602	To note the minutes from the Personnel Committee – 21st December 2020				App 11
2020/603	To discuss/agree changes to the administration of the Market, including: fees, road closure procedure and future evening markets and to consier letting of Recreation Ground and inclusion of Christmas Market in CPC activities – Cllr Staines				App 12
2020/604	Public Consultation – Greater Anglia, changes to timetable (Cllr Claydon)				
2020/605	To receive the monthly report from the Big Park Project fundraising group and to consider and agree the response to the Enoverf Feedback form				App 13
2020/606	Neighbourhood Plan – Link from St Anne's Road to Recreation Ground - update				
2020/607	To note and discuss the CPC entry in the Open spaces Action plan				
2020/608	To discuss the procurement of second hand skate ramps				
2020/609	Locum Clerks' Working hours				
2020/610	To note – Braintree District Council (Off Street Parking Places) Order 2021				App 15
2020/611	To approve the attendance of the Assistant Clerk – Cemetery Management and Compliance course, 5th and 6th May 2021 - £140				
2020/612	To appoint Cllrs to those Committees not currently at full strength				

2020/613	To consider the following Planning Applications	
	APPLICATION NO :	20/01919/OUT
	DESCRIPTION :	Outline application (with appearance and landscaping reserved) for the erection of 15no. dwellings
	LOCATION :	31 Colchester Road, Coggeshall
	Date for comments	14 th January 2021
2020/614	Application No:	20/01975/LBC
	Description	Removal of internal stud wall between lounge and kitchen area
	Location:	The Fleece, 27 West Street, Coggeshall
	Date for comment	
2020/615	Application No:	20/02078/FUL
	Description	Erection of a two storey 2 bedroom detached dwelling house
	Location:	65 West Street, Coggeshall
	Date for comment	
2020/616	Appliation NO:	20/02056/HH
	Description	Two storey rear extension, single storey porch extension, replacement of existing windows, rendering of existing external walls and associated internal alterations
	Location	41A Queen Street, Coggeshall
	Date for comment	4th January 2021
2020/617	Application No:	20/02088/HH
	Description	Single storey front porch extension
	Location	58 Jaggards Road, Coggeshall
	Date for comment	12th January 2021
2020/618	Application No	20/02096/HH
	Description	Replacement lean-to glasshouse to be sited on existing dwarf walls
	Location	59 East Street, Coggeshall
	Date for comment	12th January 2021
2020/619	Application No	20/02002/LBC
	Description	Retention of first floor shower room
	Location	4 East Street, Coggeshall
	Date for comment	12th January 2021
2020/620	Application No	20/20184/HH
	Description	Single storey rear extension
	Location	22 East Street, Coggeshall
	Date for comment	20th January 2021

2020/621	Braintree District Council – Planning application decisions	
	Application No	20/01795/HH
	Description	Single storey side extension
	Location	Marygolds, Marks Hall Road, Coggeshall
	Decision	Granted
	Application No:	20/01685/HH
	Description	Two storey side extension and part two storey, part single storey rear extension
	Location	30 Monkdowns Road, Coggeshall
	Decision	Granted
	Application No:	20/01712/HH
	Description	Retention of front garden fence
Location	24 Hill Road, Coggeshall	
Decision	Refused	
2020/622	Items for the next agenda	
2020/623	To note the date and time of the next meeting	


 Mrs C McSweeney
 Locum clerk

4th January 2021