



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

To Councillors Plumb, Staines, Hagger, Barnes, Keig, Smalley, Astley, Claydon, Ross, Walsh and Alston

YOU ARE SUMMONED TO ATTEND A VIRTUAL MEETING OF THE PARISH COUNCIL on Monday 22nd February 2021 at 7.30pm

The meeting will be held remotely using Zoom video conferencing

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number								
2020/771	Those present and apologies for absence									
2020/772	Councillors Declarations									
2020/773	Minutes of previous meetings. To approve the minutes of the Full Council meeting of 9 th February 2021.	App 1								
2020/774	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.									
2020/775	County Councillor's & District Councillor's Report									
2020/776	Clerk's Report and current projects list	App 2								
2020/777	Correspondence received <table border="1"><tbody><tr><td>4.2.2021</td><td>ECC Highways</td><td>Public Path Diversion Order – fp 1 Earls Colne/fp 31 Coggeshall</td><td>To note</td></tr><tr><td>2.2.2021</td><td>BDC</td><td>Notice of postponed election - South Ward</td><td>To note</td></tr></tbody></table>	4.2.2021	ECC Highways	Public Path Diversion Order – fp 1 Earls Colne/fp 31 Coggeshall	To note	2.2.2021	BDC	Notice of postponed election - South Ward	To note	App 3
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2.2.2021	BDC	Notice of postponed election - South Ward	To note							
2020/778	To note the report from the Finance Committee/RFO I. To agree payments	App 4								

2020/779	To note the minutes from the Personnel Committee – 18th February 2021	App 5 To follow								
2020/780	Clerk – To agree to the creation of a list of duties/task for the new Clerk									
2020/781	Skate Ramp Working Party <ol style="list-style-type: none"> 1. To receive an update report 2. To consider and agree Consultation Document 3. To consider funding proposals 4. To consider revised timing plan for project 	App 6.1 App 6.2 App 6.3								
2020/782	Market Working Party <ol style="list-style-type: none"> 1. To agree payment of £217 to BDC for weekly market road closures permit for 2021 including Xmas Market 2. To consider and agree redrafting notice to residents and delivery to affected properties and advertising on Social Media 3. To agree for Market Working Party to discuss operational issues with CPC staff 4. To agree to Market working Party discussing future stall placement with stall holders 	App 7								
2020/783	Village Hall Fire Risk Assessment – to consider and agree quotes received	App 8								
2020/784	To approve the attendance of Cllrs on following courses <ul style="list-style-type: none"> • Cllr Smalley – Co-option's and Elections, 19.4.21 £70 • Cllr Alston – Youth Engagement Conference, 28.4.21 £50 									
2020/785	Report of meeting with Vistry (Bovis) regarding land North of Colchester Road and to agree content of supplementary letter to Bovis	App 9 To follow								
2020/786	To consider the following Planning Applications <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Application No</td> <td>21/00128/HH</td> </tr> <tr> <td>Description</td> <td>Erection of single storey detached garage</td> </tr> <tr> <td>Location:</td> <td>Orange Barn, chapel Mews- rear of 4 Market Hill</td> </tr> <tr> <td>Date for comments</td> <td>23.2.21</td> </tr> </table> Comments	Application No	21/00128/HH	Description	Erection of single storey detached garage	Location:	Orange Barn, chapel Mews- rear of 4 Market Hill	Date for comments	23.2.21	
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2020/789	Application No	21/00276/LBC	
	Description	Replacement of 3 windows and door to west elevation	
	Location	59 Church Street	
	Date for comments	3.3.21	
	Comments		
2020/790	Application No	21/00418/TPO	
	Description	Notice of intent to carry out tree works in conservation area due to clay shrinkage subsidence damage to neighbouring property	
	Location	High Gables, Tey Road	
	Date for comments	23.3.21	
	Comments		
2020/791	Application No.	21/00347/HH	
	Description	Erection of 2 storey side extension, single storey garage extension with room above and front former window and rear dormer roof extension	
	Location	9 Tilkey Road	
	Date for comments	9.3.21	
	Comments		
2020/792	To close the meeting to the Press and members of public due to the sensitive nature of the discussions		
2020/793	Appointment of Parish Clerk – to ratify decision of Personnel Ctte		
2020/794	Stoneham Street Car Park – to receive a report of the meeting with BDC and NEPP and agree to sign off the SLA's. To discuss and agree several items relating to operation of the Car Park		App 10
2020/795	Old Chapel Working Party – to agree to reopening, membership and Terms of Reference of the Old Chapel Working Party and for that Working Party to approach Honeywood School about potential use of the building		
2020/796	Items for the next agenda		
2020/797	To note the date and time of the next meeting – to be agreed		

Mrs C McSweeney
Locum Clerk to Coggeshall Parish Council

17th February 2020