

	<p>be introducing a new Switching Scheme shortly – Solar Together – details of which will be on the Essex Green website and he encouraged all residents to participate where they could.</p> <p>BDC Cllr Walsh had still not heard back from the Environment Agency concerning the public meetings to discuss the Flood Alleviation Scheme and would chase this. It was reported that the Covid Vaccination programme in the area was now picking up momentum.</p> <p>BDC Cllr Unsworth reported that BDC was proposing a 0% Council Tax increase for 21/22. The Green and Independent Group were asking for 2 budget changes, to increase the Climate Change allowance and increase the LHP from the Housing Budget.</p> <p>ECC Cllr Mitchell was organising a further meeting with Indaver to discuss the proposals for the Integrated Waste Management Facility</p>																	
2020/654	<p>Clerk's Report and current projects list</p> <p>Benches on Church Street – the Clerk reported that a delay had occurred in the installation of the new benches due to the Statutory Information from the Utility Companies not having been obtained before the Contract was issued. ECC Cllr Mitchell had liaised with ECC Highways to assist and they were able to provide this information at a cost of £38. It was agreed that this represented value for money and the offer should be taken up</p> <p>Resolved Proposed Cllr Astley Seconded Cllr Keig</p>	App 2																
2020/655	<p>Correspondence received</p> <table border="1"> <tr> <td>27.01.2021</td> <td>Essex Highways</td> <td>Update on refurbishment of Curd Hall footbridge</td> <td>noted</td> </tr> <tr> <td>26.01.2021</td> <td>Braintree Associations Steering Group</td> <td>Suggestion to reform the BALC</td> <td>noted</td> </tr> <tr> <td>20.01.2021</td> <td>Resident</td> <td>Land North of Honeywood School – suggestion to regenerate the area</td> <td>noted</td> </tr> <tr> <td>22.01.2021</td> <td>Resident</td> <td>Requesting CPC to contact Feering Parish Council concerning litter picking</td> <td>noted</td> </tr> </table>	27.01.2021	Essex Highways	Update on refurbishment of Curd Hall footbridge	noted	26.01.2021	Braintree Associations Steering Group	Suggestion to reform the BALC	noted	20.01.2021	Resident	Land North of Honeywood School – suggestion to regenerate the area	noted	22.01.2021	Resident	Requesting CPC to contact Feering Parish Council concerning litter picking	noted	<p>App 3.1</p> <p>App 3.2</p> <p>App 3.3</p> <p>App 3.4</p>
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2020/656	<p>To note the report from the Finance Committee/RFO</p> <p>I. To agree payments</p> <p>II. To note bank balances</p> <p>III. To note the income and expenditure report to the 31st January 2021</p>	App 4																

	<p>The payments, bank balances and Income and Expenditure reports were noted and agreed Resolved Proposed Cllr Astley Seconded Cllr Hagger</p>	
2020/657	<p>Bank Mandate 1. To confirm the removal of former Cllrs Anna Appleton-Claydon, Jochen Culemann and Nick Unsworth from the Nat West bank mandate and the addition of Cllrs Astley and Claydon The proposed changes to the Nat West bank mandate were agreed Resolved Proposed Cllr Astley Seconded Cllr Hagger</p> <p>2. To confirm acceptance of new process imposed by Nat West to instigate mandate changes Cllr Claydon had raised some issues about security of information provided using this new process, but the RFO had spoken to Nat West and resolved the issues. It was therefore agreed to accept the new process impose by Nat West to instigate mandate changes Resolved Proposed Cllr Astley Seconded Cllr Keig</p>	App 5
2020/658	<p>Covid Insurance Claim – to discuss and agree the Council's insurance claim for loss of Village Hall income as a result of Covid restrictions The RFO explained that process for making a claim had changed and that now more detail was required. It was proposed to apply for the maximum payment allowed under the Business Interruption Scheme. It was agreed that the RFO and Cllr Keig would work together to complete the form on behalf of the Parish Council Resolved Proposed Cllr Astley Seconded Cllr Keig</p>	App 6
2020/659	<p>To approve payment of the balance of the Proludic Ltd invoice dated 30/11/2020, less agreed retention Cllr Astley had met on site with a representative from Proludic and had resolved the outstanding issues. It was therefore agreed to pay the outstanding balance of the invoice, less the retention - £18439+vat. Resolved Proposed Cllr Astley Seconded Cllr Keig</p>	
2020/659a	<p>To receive update on Stoneham Street Car Park and review/agree the SLA with NEPP for control and management of the car park and to confirm Cllrs to liaise with BDC and NEPP Cllr Plumb provided a resume of the current situation with the car park. Once finalised the Parish Council will retain ownership of the car park, but the control of the parking including issuing of penalty charges will become the responsibility of NEPP. There were still some points that required clarification before the agreements could be signed off including the issue of how many Season Tickets would be made available to residents and which properties would qualify to purchase these Season Tickets. The Clerk was requested to arrange a meeting with BDC and NEPP for Cllrs Plumb</p>	App 7

	<p>and Hagger to clarify the final points of the agreements and then report back to the next Council meeting.</p> <p>Resolved Proposed Cllr Astley Seconded Cllr Plumb</p>	
2020/660	<p>Skate Ramp Working Party – to receive an update on the production of a consultation document</p> <p>The Skate Ramp Working Party had agreed to appoint Alex Julien as its Chairman and the Council was requested to agree this appointment</p> <p>Resolved Proposed Cllr Claydon Seconded Cllr Astley</p> <p>Alex Julien presented a draft of the proposed Questionnaire and a document setting out the timeline for the project. It was noted that in order to meet the timeframe for applying for BDC grants the Consultation would need to begin by 17th February and run for two weeks with the majority of responses being made electronically. The Council were being asked in principle to agree to proceed with the skate ramp subject to; consultation, funding and examination of the conveyance document for the Recreation Ground. After much discussion it was agreed that the project should not be led by the BDC grants application process as this was not the only source of funding. There was strong feeling that the consultation, once agreed, should run for a minimum of 6 weeks and that there must be ways found to include the whole community not just those with internet access. Cllr Astley said that the Council should not agree to proceed further until it had been established what equipment, if any, the community wanted and the preferred location. Cllr Barnes proposed that the Working Party should revise the timeline and look at ways of distributing the questionnaire to include the whole community and report back to the next Council meeting</p> <p>Resolved Proposed Cllr Barnes Seconded Cllr Keig</p> <p>A vote was taken 10 for and 1 abstention</p> <p>BDC Cllr Unsworth suggested that the community should be given an update via Social Media. Cllr Astley requested that Cllr Unsworth prepare a statement and submit it to the Parish Council for approval.</p>	
2020/661	<p>Village Hall Fire Risk Assessment – To note the current Fire Risk Assessment is out of date and decide how to proceed with updating the Risk Assessment</p> <p>It had been noted by the Internal Auditor that the Fire Risk Assessment for the Village Hall was out of date. The Clerk was requested to obtain 3 quotes and report back.</p> <p>Resolved Cllr Astley Seconded Cllr Barnes</p>	
2020/662	<p>Coggeshall Neighbourhood Plan – to note an alteration to the Coggeshall Neighbourhood Plan</p> <p>The amendment was noted and Alex Stephenson explained that all the local flood areas had been assessed, but those in private ownership could not be included in the Neighbourhood Plan</p>	App 8
2020/663	<p>To receive monthly update from Big Park Project Fundraising Group</p> <p>Noted</p>	App 9
2020/664	<p>To note recent GDPR breach and action taken</p>	App 10

	Noted									
2020/665	<p>To approve the attendance of the RFO at the EALC Financial Regulations Course - £70</p> <p>It was agreed for the RFO to attend the Financial Regulations course</p> <p>Resolved Proposed Cllr Astley Seconded Cllr Plumb</p>									
2020/666	<p>To consider the following Planning Applications</p> <table border="1"> <tr> <td>APPLICATION NO :</td> <td>20/02147/FUL</td> </tr> <tr> <td>DESCRIPTION :</td> <td>Installation of an additional double bay cricket practise net facility and upgrade to the adjacent existing practise facilities</td> </tr> <tr> <td>LOCATION :</td> <td>Coggeshall Cricket Club</td> </tr> <tr> <td>Date for comments</td> <td>10/02/2021</td> </tr> </table> <p>No Objection</p> <p>Resolved Proposed Cllr Astley Seconded Cllr Walsh</p>	APPLICATION NO :	20/02147/FUL	DESCRIPTION :	Installation of an additional double bay cricket practise net facility and upgrade to the adjacent existing practise facilities	LOCATION :	Coggeshall Cricket Club	Date for comments	10/02/2021	
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2020/667	<p>Braintree District Council – Planning Application Decisions</p> <table border="1"> <tr> <td>Application No.</td> <td>20/01708/LBC</td> </tr> <tr> <td>Description</td> <td>Removal of existing stair and bathroom wall and internal alterations and decoration</td> </tr> <tr> <td>Location</td> <td>89 Queen Street</td> </tr> <tr> <td>Decision</td> <td>Granted</td> </tr> </table> <p>Noted</p> <p>The next item was added with the agreement of the meeting</p>	Application No.	20/01708/LBC	Description	Removal of existing stair and bathroom wall and internal alterations and decoration	Location	89 Queen Street	Decision	Granted	
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2020/668	<p>Update from Market Working Party</p> <p>Cllr Staines was redrafting the Road Closure form to include every Thursday until the end of 2021 and also closure for the Christmas Market. It was proposed to move the stalls off of the pavement to provide more space and an improved feel to the market environment. Cllr Plumb asked if residents had been consulted on this and if it did not prove popular with residents could it revert to the current format. Cllr Staines replied that residents had been consulted previously but that the consultation could be widened. Cllr Staines had been in contact with the Lord of the Manor and he had agreed to allow his current tithe to be used for market enhancement. Cllr Staines was continuing to work on revising the Terms and Conditions for stallholders and was preparing a social media update. It was agreed the Working Party would report back to the next meeting</p> <p>Resolved Proposed Cllr Staines Seconded Cllr Astley</p>									
2020/669	<p>Items for the next agenda</p> <p>Skate Ramp Working Party - update</p>									
2020/1.	To note the date and time of the next meeting – 22nd February 2021									

There being no other business the meeting ended at 10pm

