



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

To Councillors Plumb, Staines, Hagger, Barnes, Keig, Smalley, Astley, Claydon, Ross, Walsh and Alston

YOU ARE SUMMONED TO ATTEND A VIRTUAL MEETING OF THE PARISH COUNCIL on MONDAY, 29TH MARCH at 7.30 PM

The meeting will be held remotely using Zoom video conferencing

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND AND SHOULD CONTACT THE CLERK VIA EMAIL AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO RECEIVE A COPY OF THE JOINING INSTRUCTIONS

A G E N D A

Agenda /Minute Number	Agenda Item	Appendix Number
2020/832	Those present and apologies for absence	
2020/833	Councillors Declarations	
2020/834	Minutes of previous meetings. To approve the minutes of the Full Council meeting of 15 th March 2021.	App 1
2020/835	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2020/836	County Councillor's & District Councillor's Report	
2020/837	Clerk's Report and Current Projects List a) To receive the Clerk's Report and to agree on any actions required on matters arising from the Report. b) To receive an update on the Current Projects List	App 2
2020/838	Correspondence received: a) Litter Picking b) Parker Strategic Land Briefing c) Request to use the Millennium Garden d) French Drains – Bovis	App 3
2020/839	Finance To agree payments.	App 4.i
2020/840	Market Working Party To receive an update on matters relating to the market and resolve the issue of non-payment of rents.	App 5

2020/841	Big Park Project To receive a monthly report.	App 6
2020/842	Skate Ramp Working Party To receive an update and consider a request to advertise on social media and to place posters on the Council's Notice Boards.	App 7
2020/843	Neighbourhood Plan To receive an update and to agree on the best method of advertising.	App 8
2020/844	Stoneham Street Car Park To consider any matters related to the car park and agree on actions from any matters arising.	
2020/845	To consider the following Planning Applications	
	APPLICATION NO : 21/00487/HH	
	DESCRIPTION : Erection of a two-storey side extension.	
	LOCATION : Raynecroft Farm, 20 Colchester Road, Coggeshall, Essex, CO6 1RP	
	Date for comments 13 th April 2021	
2020/846	To consider the following Planning Applications	
	APPLICATION NO : 21/00765/HH and 21/00766/LBC	
	DESCRIPTION : Single Storey side extension and part conversion of existing detached garage.	
	LOCATION : 15 Grange Hill, Coggeshall, Essex	
	Date for comments 9 th April 2021	
2020/847	To consider the following Planning Applications	
	APPLICATION NO : 21/00828/TPOCON	
	DESCRIPTION : Notice of intent to carry out works to trees in a Conservation Area – 1 Rowan (R1) to have crown lifted (removal of lower branches) on neighbouring side to balance the crown. Remaining crown to be reduced/shaped by 0.600 – 1 metre, not quite as heavy to previous points so as to ensure a flowing branch line and a more aesthetically pleasing looking crown. Crown to also be lightly thinned by 15% and 1 Bird Cherry (C1) to have crown reduced by 0.300-0.600m (leaving a flowing branch line where possible).	
	LOCATION : 15 Kings Acre, Coggeshall, Essex	
	Date for comments 12 th April 2021	
2020/848	To consider the following Planning Applications	
	APPLICATION NO : 21/00829/TPOCON	

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2020/852	<p>Post Lockdown Office Opening Hours To implement new office opening hours post lockdown to the following: Tuesdays: 10.00 am to 1.00 pm Thursdays: 10.00 am to 1.00 pm Closed: Mondays, Wednesdays and Fridays.</p>									
2020/853	Items for the next agenda.									
2020/854	To note the date and time of the next meeting									
2020/855	To exclude the Press and Public from Part Two (Confidential) Part of the Agenda.									

	PART TWO - CONFIDENTIAL	
2020/856	Minutes of the Staffing Committee Meeting held on Thursday, 18th March 2021. To validate the proposals in the Minutes.	App 9
2020/857	Councillor Training To inform Councillors of training to take place after the Elections.	

Theresa Devine

Theresa Devine
Clerk to Coggeshall Parish Council

DATE: 24th March 2021