



COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH
01376 562346
clerk@coggeshall-pc.gov.uk

THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

MONDAY 20 December 2021 at 7.30 PM
at Coggeshall Village Hall, Keys Room

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

FACE COVERINGS MUST BE WORN WHEN NOT SPEAKING

Clerk

15 December 2021

AGENDA

Agenda Number	Item	Appendix Number
2021/271	Election Of Chair To elect the Chair of the Parish Council for the remainder of the civic year.	
2021/272	Apologies for Absence Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting	
2021/273	Co-option of Parish Councillor – South Ward To agree to co-opt a Parish Councillor to a casual vacancy in the South Ward.	
2021/274	Declarations Of Interests To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2021/275	Minutes of Previous Meeting To approve the Minutes of the Meeting of 18 October 2021.	App 1
2021/276	Public Participation session with respect to Agenda items and other matters of mutual interest. The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	

2021/277	County Councillor's & District Councillor's Reports	
2021/278	Clerk's Report and Correspondence To receive the Clerk's Report and to agree on any actions required.	App 2
2021/279	Finance i. To agree Accounts Payable ii. To note bank balances	App 3i App 3ii
2021/280	Finance Committee Draft Minutes To note the draft minutes of a Finance Committee meeting held on Monday 13 December	App 4
2021/281	Budget 2021/22 To receive an update on the year to date Budget 2021 – 2022 and consider recommendations arising from the Finance Committee	App 5i App 5ii
2021/282	Market Project Proposal To discuss and agree the Finance Committee recommendations in relation to the Market Project proposal	App 6
2021/283	Budget and Precept 2022/23 To review and agree the Finance Committee's recommendations for the draft budget for the year commencing 1 April 2022 and set the Precept.	App 7
2021/284	Multipay Card To discuss and approve the Finance Committee's recommendations for an application to Unity Trust Bank for a Multipay credit card to cover expenditure with suppliers where we do not hold an account	App 8
2021/285	Playground Fencing To agree to the Big Park Project Group seeking three quotes for a new additional gate (gate D on the plan) and replacement fencing around the playground in the Recreation Ground, which will be based on the new boundary as agreed at the November 2021 full Council meeting.	App 9 App 10
2021/286	Grant Request – Anglia in Bloom To consider and agree whether to approve a grant request from Anglia in Bloom.	App 11
2021/287	High Consequence Infectious Diseases Policy To confirm that the above policy is still in force and will be used in the event that the Parish Council is not able to meet due to ongoing issues under the COVID pandemic.	App 12
2021/288	Skate Ramp Working Party (SRWP) Given the unanimous CPC support of resolution 2021/117 (B) on 29 th June 2021 to support a skate ramp in Coggeshall it is proposed: 288.1 To further review and accept the ROSPA report that indicates two locations within the Recreation Ground are the most preferred for the Skate Ramp – being west of the playground, and south of the basketball court. 288.2 To agree to continue to investigate these two locations. Suggestions include – visual representations, bins, matting, distance to paths/to scale maps, plus any other points raised.	App 13

2021/289	<p>Open Spaces Committee</p> <p>289.1 Dick Nunn's Bridge:</p> <ul style="list-style-type: none"> ○ To agree to CPC being involved in the opening ceremony, and for the Open Spaces Committee to co-ordinate this. ○ To agree to the Open Spaces Committee pursuing costings and design for an information board at the bridge. <p>289.2 Tourism Leaflet</p> <ul style="list-style-type: none"> ○ To agree to the Open Spaces Committee pursuing costings, and/or alternative funding, and collaboration with the Museum Committee for a new Tourist Leaflet for Coggeshall. Example quotation attached at Appendix 14. <p>289.3 Probation Work/Payback Scheme</p> <ul style="list-style-type: none"> ○ To agree to the Open Spaces Committee pursuing information on and a plan for a Payback Scheme to undertake work in the village. 	App 14
2021/290	<p>Storage Shed – Cemetery</p> <p>To agree to the Clerk purchasing a shed and agreeing a site within the cemetery, for the storage of cemetery grounds equipment while undertaking interments. To agree a budget for this item of up to £1000.</p>	
2021/291	<p>County Councillor Grant</p> <p>To either agree a project to put forward for funding from the County Councillor's Grant, or agree how to progress identifying a project.</p>	
2021/292	<p>Exclusion of the Public and Press</p> <p>To resolve to exclude the public and press under the Public Bodies (Admission to meetings) Act 1960 from item 2021/299 and to enable the Parish Council to consider a confidential legal issue.</p>	
2021/293	<p>Boundary Issue</p> <p>To agree how to progress a boundary issue.</p>	App 15
2021/294	<p>Date of Next Meeting</p> <p>To agree the date of the next meeting.</p>	