



# COGGESHALL PARISH COUNCIL

Village Hall, 25 Stoneham Street, Coggeshall, Essex, CO6 1UH  
01376 562346  
clerk@coggeshall-pc.gov.uk

## THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

**MONDAY 21 NOVEMBER 2022**

at 7.30pm

**at Coggeshall Village Hall, Keys Room**

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

Clerk

16 November 2022

## AGENDA

Agenda Number	Item	Appendix Number
2022/118	<b>Apologies for Absence</b> Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.	
2022/119	<b>Declarations Of Interests</b> To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2022/120	<b>Minutes of Previous Meeting</b> To approve the Minutes of the Meeting of 26 September 2022.	App 1
2022/121	<b>Public Forum</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chairman.	
2022/122	<b>District and County Councillor Reports</b>	
2022/123	<b>Clerk's Report</b> To receive the Clerk's Report.	App 2
2022/124	<b>Finance</b> i) To agree accounts payable ii) To note bank balance as at 31 October 2022 iii) To note the up-to-date position in respect of income and expenditure year to date.	App 3i App 3ii App 3iii
2022/125	<b>Lloyds Bank Deposits</b> To discuss and approve a further Fixed Term or other Deposit.	

<b>2022/126</b>	<b>Parish Council Van Replacement</b> Further to recent mechanical problems, the Clerk is recommending that the parish van is replaced as soon as possible. Council to discuss the issue and make a decision on how to progress.	
<b>2022/127</b>	<b>Coggeshall Community Bus</b> To consider a request for assistance from the Coggeshall Community Bus regarding the temporary parking of the vehicle in the Stoneham Street Car Park.	App 4
<b>2022/128</b>	<b>Coggeshall News Magazine</b> To receive further information from the Clerk and to agree to take this forward and set up a parish magazine, which would be distributed to households in Coggeshall. Link to the Kelvedon News magazine as an example is as follows: <a href="https://www.kelvedon.org.uk/wordpress/wp-content/uploads/2022/06/Issue-31.pdf">https://www.kelvedon.org.uk/wordpress/wp-content/uploads/2022/06/Issue-31.pdf</a>	
<b>2022/129</b>	<b>Information Boards and Tourist Leaflet Printing</b> <ul style="list-style-type: none"> <li>To agree to the Open Spaces Committee pursuing grants, either via BDC, ECC or other funding streams, for an Information Board at St Nicholas' Abbey.</li> <li>To agree to CPC applying for funding from either BDC or ECC for a further print run of the CPC tourist leaflets, but if this is not approved, for CPC to fund the print run at a cost of approximately £195.</li> </ul>	
<b>2022/130</b>	<b>Warm Room</b> To receive details of the provision of a 'Warm Room' at the Village Hall, one day a week.	
<b>2022/131</b>	<b>Emergency Expenditure – Village Hall Boiler</b> To report to Council that the Clerk incurred emergency expenditure to enable a further part to be supplied and fitted to the Village Hall boiler to enable the repair to be finalised. The quote agreed was for £566.27 net of VAT. The work was authorised by the Clerk, in accordance with Financial Regulation 4.5, in consultation with the Chair of the Parish Council and Chair of the Finance Committee, as the situation represented an extreme risk to the delivery of Council services.	
<b>2022/132</b>	<b>Date of the Next Meeting</b> The next meeting date is scheduled for 19 December 2022.	
<b>2022/133</b>	<b>Exclusion of the Public and Press</b> To resolve to exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960 from item 2022/134 to enable the Parish Council to consider a confidential legal issue.	
<b>2022/134</b>	<b>Boundary Issue</b> To receive the quote from the District Valuer.	