



# COGGESHALL PARISH COUNCIL

Village Hall, Stoneham Street, Coggeshall, Essex, CO6 1UH

01376 562346 | 07534 332042 | clerk@coggeshall-pc.gov.uk

VAT: 200 989 313

## THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

**MONDAY 17 JULY 2023**

at 7.30pm

**at Coggeshall Village Hall, Keys Room**

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present

Please note that this meeting may be recorded

Clerk

12 July 2023

## AGENDA

2023/62	<b>Apologies for Absence</b> Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.	
2023/63	<b>Declarations Of Interests</b> To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2023/64	<b>Minutes of Previous Meeting</b> To approve the minutes of the meetings held on: <ul style="list-style-type: none"><li>15 May 2023</li><li>19 June 2023</li></ul>	App 1 (i) App 1 (ii)
2023/65	<b>Public Forum</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chair.	
2023/66	<b>District and County Councillor Reports</b>	
2023/67	<b>Clerk's Report</b> To receive the Clerk's Report.	App 2
2023/68	<b>Finance</b> <ul style="list-style-type: none"><li>i) Bank Reconciliations &amp; Balances as at 30 June 2023</li><li>ii) Accounts Payable</li><li>iii) To note the up-to-date position with income and expenditure year to date in the current financial year</li></ul>	App 3(i) App 3(ii) App 3(iii)
2023/69	<b>Bank Signatories – Unity Trust Bank</b> To review and approve an update to the signatories list removing and adding Councillors who are in a position to be available when needed.	

2023/70	<b>Lloyds Bank Fixed Term Deposit Maturity £30,034.32 17 July 2023</b> To confirm the RFO's actions in reinvesting the deposit with Lloyds.	
2023/71	<b>National Grid Consultation – Norwich to Tilbury Grid Upgrade</b> To discuss and agree the Parish Council's response to the above consultation, running until 21 August 2023.	
2023/72	<b>Funding – Recreation Ground Play Area</b> To agree to receive funding from the Coggeshall Parks and Recreation Group to pay for new accessible seating in the extended area of the playground within the Recreation Ground. This is on the stipulation that any seating has to be approved by a committee member of the Group before the money is spent, and the funding is ring fenced solely for this purpose. Should there be any remaining funds once the agreed and Council-approved seating has been installed, then the Coggeshall Parks and Recreation Group will confirm how this money may be spent, e.g. to go towards the maintenance of the playground, to fund an additional bench etc.	
2023/73	<b>Committee Membership</b> <ul style="list-style-type: none"> <li>• Planning Committee <ul style="list-style-type: none"> <li>○ To agree the revised Planning Committee Terms of Reference.</li> <li>○ To agree to appoint Peter Kohn to the Planning Committee as a non-councillor member, as Chair of the Neighbourhood Plan Committee.</li> </ul> </li> <li>• Recreation Sub-Committee <ul style="list-style-type: none"> <li>○ To agree to appoint Cllr Badger to the Recreation Sub-Committee.</li> </ul> </li> </ul>	App 4
2023/74	<b>Open Spaces Committee Strategy – Section 106 Monies</b> To receive a recommendation from the Open Spaces Committee with regard to the CPC strategy towards funding from available and future S106 money.	App 5
2023/75	<b>Coggeshall Almshouses Charity – Parish Council Representative</b> To agree the Parish Council's nomination for a Trustee on the Coggeshall Almshouses Committee for the next three years.	App 6
2023/76	<b>Request to Amend the Traffic Regulation Order at Stoneham Street</b> To agree to put in a request to the North Essex Parking Partnership to amend the TRO on Stoneham Street to restrict parking between 6am and 2pm on Thursdays (from the current restriction between 6am and 6pm on Thursdays).	App 7
2023/77	<b>Purchase of Petrol Earth Auger/Fence Post Hole Borer</b> To agree to purchase the above equipment. Quotes as follows: <ul style="list-style-type: none"> <li>• Parker Brand: £180.49</li> <li>• Miller &amp; Mason: £149.99</li> <li>• B&amp;Q: £189.99</li> </ul>	App 8
2023/78	<b>Retrospective Agreement for Expenditure Between Meetings</b> To receive notice of and retrospectively approve expenditure agreed between meetings under Financial Regulation 4.1. Agreement was obtained between the Chair of the Parish Council, Chair of the Finance Committee and the Clerk, due to its urgent nature on the grounds of health and safety, as follows: <ul style="list-style-type: none"> <li>• Reinstatement of vertical poles at the Recreation Ground Playground which had come loose and fallen down. Cost to reinstate via the suppliers, Proludic, was £520 (cost price).</li> </ul>	App 9
	<b>Planning Applications</b>	Deadline
2023/79	<b>23/01571/HH   32 Monkdowns Road Coggeshall</b> Proposed two storey rear extension and single storey side extension: <a href="https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=RW7318BFBK6H00">https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=RW7318BFBK6H00</a>	27 July

<b>2023/80</b>	<b>23/01241/FUL   Maltbeggars Farm Tey Road Coggeshall</b> Extension to grainstore <a href="https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RUI1UYBFJJ400">https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RUI1UYBFJJ400</a>	2 August
<b>2023/81</b>	<b>23/01567/HH   16 Church Street Coggeshall</b> Single storey rear extension and new side entrance door: <a href="https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RW6XG4BFK6B00">https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RW6XG4BFK6B00</a>	7 August
<b>2023/82</b>	<b>Date of the Next Meeting</b> The next Parish Council meeting is scheduled for 18 September 2023.	
<b>2023/83</b>	<b>Exclusion of the Public and Press</b> To resolve to exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960 from items 2023/84 to enable the Parish Council to consider confidential legal issues.	
<b>2023/84</b>	<b>Boundary Issue</b> To receive an update on legal advice.	