



# COGGESHALL PARISH COUNCIL

Village Hall, Stoneham Street, Coggeshall, Essex, CO6 1UH

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## THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

**MONDAY 18 SEPTEMBER 2023**

at 7.30pm

**at Coggeshall Village Hall, Keys Room**

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present. This meeting may be recorded

Clerk

14 September 2023

## AGENDA

2023/99	<b>Apologies for Absence</b> Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.	
2023/100	<b>Declarations Of Interests</b> To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2023/101	<b>Minutes of Previous Meeting</b> To approve the minutes of the meeting held on 22 August 2023.	App 1
2023/102	<b>Public Forum</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chair.	
2023/103	<b>Clerk's Report</b> To receive the Clerk's Report.	App 2
2023/104	<b>Finance</b> i) Bank Reconciliations & Balances as at 31 August 2023. ii) Accounts Payable iii) To note the up-to-date position with income and expenditure year to date in the current financial year.	Apps 3(i) 3(ii) 3(iii)
2023/105	<b>Coggeshall Christmas</b> Following withdrawal of sponsorship, for the event, CPC to agree to step in and cover this to ensure the event can continue. This will include costs for electrical checks for the Christmas tree and lights, and other costs which cannot be met by the group. Minimum amount to be covered is £1,000, with a request for a bit more headroom in case of unexpected costs arising.	App 4

<b>2023/106</b>	<b>Purchase of RBL Women in War Silhouette Statue</b> To agree to purchase the above from the Royal British Legion at the cost of £175. The silhouette will be displayed on the wall of Coggeshall Museum with the 'Tommy' silhouette.	App 5
<b>2023/107</b>	<b>Reinstatement of Sweeping See-Saw – Recreation Ground Play Area</b> To agree on a quote from the suppliers to reinstate the sweeping see-saw equipment in the Recreation Ground, at £360.	App 6
<b>2023/108</b>	<b>Fire Risk Assessment – Village Hall and Museum</b> To agree to accept one of the quotes below to undertake the biennial Fire Risk Assessment. Quotes received as follows: <ul style="list-style-type: none"> <li>• Chubb: £544.50</li> <li>• Anglia Fire: £650</li> <li>• Safe IS Ltd: £220</li> </ul>	App 7
<b>2023/109</b>	<b>Village Hall – Emergency Lighting Repairs</b> To agree to the quote received from Anglia Fire Protection following the annual service of the Fire Alarm and Emergency Lighting in the Village Hall. A number of faults were detected, with the quote to repair being £791.00.	App 8
<b>2023/110</b>	<b>Graffiti Removal – Recreation Ground and Horn Lane Alleyway</b> <ul style="list-style-type: none"> <li>• To receive a report from the Clerk and agree course of action.</li> <li>• To agree the following documents: <ul style="list-style-type: none"> <li>○ Risk Assessment – Graffiti Removal (Spraying)</li> <li>○ COSHH Risk Assessment – Graffiti Removal Spray</li> <li>○ Safe System of Work (SSOW) – Graffiti Removal (Spraying)</li> </ul> </li> </ul>	Apps 9,10,11,12
<b>2023/111</b>	<b>Planning Applications</b> To agree to change the system for considering planning applications at CPC.	App 13
<b>2023/112</b>	<b>S106 – Required Changes to the Deed for Bovis</b> To discuss and agree any changes required by CPC to the S106 Agreement relating to the development, Land North of Colchester Road (17/02246/OUT). This applies only to those areas of the Deed relating to open space.	App 14
<b>2023/113</b>	<b>Date of the Next Meeting</b> The next Parish Council meeting is scheduled for 16 October 2023.	