



# COGGESHALL PARISH COUNCIL

Village Hall, Stoneham Street, Coggeshall, Essex, CO6 1UH

01376 562346 | 07534 332042 | clerk@coggeshall-pc.gov.uk

VAT: 200 989 313

## THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

**MONDAY 6 NOVEMBER 2023**

at 7.30pm

**at Coggeshall Village Hall, Keys Room**

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present. This meeting may be recorded

Clerk

31 October 2023

## AGENDA

2023/136	<b>Apologies for Absence</b> Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.	
2023/137	<b>Declarations Of Interests</b> To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2023/138	<b>Minutes of Previous Meeting</b> To approve the minutes of the meeting held on 16 October 2023.	App 1
2023/139	<b>Public Forum</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chair.	
2023/140	<b>Finance</b> Accounts Payable i) To receive an update from the RFO on income and expenditure as at 30 September 2023, 6 months into the current financial year.	App 2
2023/141	<b>Utilities – Gas and Electricity supplies</b> To agree to extend the current fixed contracts on gas and electricity supplies now for new terms starting 1 October 2024, as proposed by Utility Aid, as agreed under minute reference 2023/122	App 3
2023/142	<b>Cemetery – Memorial Safety</b> To agree to make safe three memorials identified as dangerous in recent testing. Quote received from Stonewriters as follows: <ul style="list-style-type: none"><li>• Fix and repair all three: £2,080</li><li>• Fix and repair two (cross and granite stone): £1,798 (approx)</li><li>• Lay down all three: £910</li></ul> Issues outlined in Appendix 4 with regard to various options.	App 4

<b>2023/143</b>	<b>Recreation Ground Play Area – Proludic</b> To receive an invoice from Proludic for the retention monies under the above playground refurbishment and agree payment, in the sum of £2068.39.	
<b>2023/144</b>	<b>E W King Fund for the Sick, Elderly, Poor and Blind - Trustees</b> To agree on two Parish Councillors to be appointed as Trustees to the above fund.	
<b>2023/145</b>	<b>Date of the Next Meeting</b> The next Parish Council meeting is scheduled for Monday 20 November 2023.	
<b>2023/146</b>	<b>Exclusion of the Public and Press</b> To resolve to exclude the public and press under items 2023/147, 2023/148 to enable the Parish Council to consider items which include commercially sensitive and personal information.	
<b>2023/147</b>	<b>Fabian’s Play Area Refurbishment – Contract Award</b> To receive a recommendation from the Open Spaces Committee following the process of advertising the above project for bids and agree which supplier to award the contract to.	Apps 5(i)- 5(iii)
<b>2023/148</b>	<b>Parking Issue</b> To receive and agree a recommendation from the Open Spaces Committee.	