



# COGGESHALL PARISH COUNCIL

Village Hall, Stoneham Street, Coggeshall, Essex, CO6 1UH

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## THE NEXT MEETING OF THE PARISH COUNCIL

will be held on

**MONDAY 18 DECEMBER 2023**

at 7.30pm

**at Coggeshall Village Hall, Keys Room**

for the purpose of transacting the business shown in the agenda below

The public and press are welcome to be present. This meeting may be recorded.

Clerk

12 December 2023

## AGENDA

2023/172	<b>Apologies for Absence</b> Members are reminded that the LGA 1972, S85 states that apologies for absence must be received prior to a meeting.	
2023/173	<b>Declarations Of Interests</b> To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.	
2023/174	<b>Minutes of Previous Meeting</b> To approve the minutes of the meeting held on 20 November 2023.	App 1
2023/175	<b>Public Forum</b> The maximum time allowed for this item is 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council unless invited by the Chair.	
2023/176	<b>County and District Councillors' Reports</b>	
2023/177	<b>Clerk's Report</b>	App 2
2023/178	<b>Finance</b> i) Bank reconciliations and balances as at 30 November 2023. ii) Accounts payable. iii) Income and expenditure year to date for the current financial year ending 31 March 2024.	Apps 3(i) 3(ii) 3(iii)
2023/179	<b>Finance Committee</b> To note the draft minutes of a Finance Committee meeting held on 28 November 2023.	App 4
2023/180	<b>Finance Committee Recommendations re Cost Centres</b> To discuss and approve the recommendations from the Finance Committee: <b>180.1</b> The realignment of Cost Centres 301 Footpaths & Conservation, 501 Recreation Grounds, and 502 Open Spaces into a single cost centre as 501 Recreation Grounds & Open Spaces.	App 5(i)

	<b>180.2</b> The Tree Maintenance budget, currently cost centre 505, to be distributed across the cost centres where the trees are located.	
<b>2023/181</b>	<p><b>Budget and Precept 2024/25</b></p> <p><b>181.1</b> To discuss and agree the budget and Precept for the financial year starting 1 April 2024 in the sum of £209,397, as recommended by the Finance Committee.</p> <p><b>181.2</b> To authorise the Chairman of the Council and the RFO to sign the Precept request addressed to Braintree District Council.</p>	App 5(i) App 5(ii) App 5(iii)
<b>2023/182</b>	<p><b>Clock Tower Building Survey - Quotes</b></p> <p>To receive quotes to undertake a building survey to identify both essential and desirable works to maintain and enhance the asset, to enable a grant to be applied for to fund the maintenance. Council to agree the following, to be paid from the Clock Tower EMR:</p> <ul style="list-style-type: none"> <li>• Ed Morton Partnership – Condition and Structural Survey Quote: £950 (+VAT)</li> <li>• Essex County Highways – Licence for Cherry Picker on Highway Quote: £224.58</li> <li>• Turner Hire – Hire of Cherry Picker: Price not received on publication of agenda. To be advised at the meeting.</li> </ul>	App 6(i) App 6(ii)
<b>2023/183</b>	<p><b>Annual Parish Assembly</b></p> <p>Finalise 'theme' and arrangements for the 2024 Annual Parish Assembly. Date: Monday 13 May 2024</p>	
<b>2023/184</b>	<p><b>Wilder Towns, Wilder Villages</b></p> <p>To agree to sign up to the initiative with Essex Wildlife Trust in order to access expert advice and assistance with the parish's open spaces.</p>	App 7
<b>2023/185</b>	<p><b>Public Rights of Way (PROW) – ECC Volunteer Grant</b></p> <p>For Council to note that CPC have been requested to assist the PROW volunteers by reimbursing fuel costs for vegetation cutting equipment, which in turn will be reimbursed to CPC via ECC Highways. Total amount granted - £100.</p>	App 8
<b>2023/186</b>	<p><b>Planning Applications</b></p> <p>To agree the Parish Council's response to the following applications:</p> <p><b>186.1: 23/02838/HH   Cricketers Cottage Kelvedon Road Coggeshall</b> Single storey rear extension: <a href="https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S4MTNFBF00A00">https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S4MTNFBF00A00</a></p> <p><b>186.2: 23/02896/REM   16 Old Road Coggeshall</b> Application for approval of reserved matters (in respect of access, appearance, landscaping, layout and scale) pursuant to outline permission 20/00148/OUT granted 23.06.2021 (allowed on appeal APP/Z1510/W/20/3253524) for: Demolition of existing buildings and erection of 1 No.dwelling: <a href="https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S4MTNFBF00A00">https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S4MTNFBF00A00</a></p>	Deadline  2 January   9 January
<b>2023/187</b>	<p><b>Date of the Next Meeting</b></p> <p>The next Parish Council meeting is scheduled for Monday 15 January 2024.</p>	