

Coggeshall Parish Council - Unity Trust Bank current account unless indicated otherwise

For Approval at 15 May 2023 Full Council Meeting

Date	Cheque No	Gross Incl. VAT <small>(cheque/ payment amount)</small>	VAT <small>(to be reclaimed)</small>	Net <small>(actual cost to Council)</small>	Payee	Details	Period
24 April 2023	DD	£386.33	£64.39	£321.94	British Telecom	Phone supply	Quarterly
24 April 2023	DD	£94.02	£15.67	£78.35	EE	Mobile Phone	Monthly
24 April 2023	Bank Transfer	£1,080.00	£180.00	£900.00	MD Landscapes	Grass cutting March	Monthly during growing season
27 April 2023	Bank Transfer	£272.30	£45.38	£226.92	The Adecco Group	Agency staff 1/4 to 7/4	
27 April 2023	Bank Transfer	£272.30	£45.38	£226.92	The Adecco Group	Agency staff 25/3 to 31/3	
27 April 2023	Bank Transfer	£500.00		£500.00	Coggeshall Summer Festival	Grant	
25 April 2023	DD	£6.00		£6.00	Anglian Water	Cemetery Water Supply	Monthly
25 April 2023	DD	£7.00		£7.00	Anglian Water	Recreation Ground water	Monthly
25 April 2023	DD	£72.00		£72.00	Anglian Water	Village Hall water supply	Monthly
25 April 2023	DD	£4.50		£4.50	Anglian Water	Memorial Gardens water supply	Monthly
25 April 2023	DD	£13.00		£13.00	Anglian Water	Allotmentss Kelvedon Road water supply	Monthly
25 April 2023	DD	£7.00		£7.00	Anglian Water	Allotments Tey Road water supply	Monthly
25 April 2023	DD	£138.00		£138.00	Anglian Water	Allotments Butt Rd + Cemetery water supply	Monthly
02 May 2023	DD	£19.00		£19.00	Braintree District Council	Queen Street car park rates	Monthly
02 May 2023	DD	£177.00		£177.00	Braintree District Council	Village Hall rates	Monthly
02 May 2023	DD	£341.00		£341.00	Braintree District Council	Main car park rates	Monthly
02 May 2023	DD	£3,094.44		£3,094.44	Public Works Loan Board	Loan Repayment	Half Yearly
02 May 2023	DD	£514.80		£514.80	A & J Lighting Solutions	Street light repair Queen Street	
02 May 2023	DD	£108.34		£108.34	Shell Fuel Card Services	Fuel Van	
03 May 2023	Bank Transfer	£600.00	£100.00	£500.00	The Adecco Group	Placement fee - new employee	
03 May 2023	Bank Transfer	£1,000.00	£166.66	£833.34	Sustainable Furniture	2 benches for Cemetery - District Councillor Grant	
03 May 2023	Bank Transfer	£515.00	£85.83	£429.17	Starvo Autoelectrics	Towbar for Council Van	
04 May 2023	DD	£117.29	£19.55	£97.74	Viking - Office Direct	Stationery	
04 May 2023	DD	£37.19	£6.20	£30.99	Viking - Office Direct	Stationery	
05 May 2023	DD	£99.01	£16.50	£82.51	Initial / Rentoil	WC hygiene 27/4 to 26/7	Quarterly
11 May 2023	DD	£220.46	£36.74	£183.72	Siemens	Photocopier Lease	Quarterly
15 May 2023	DD	£3.60	£0.60	£3.00	Shell Fuel Card Services	Card fee	Monthly
15 May 2023	DD	£81.36	£13.56	£67.80	A & J Lighting Solutions	Street light maintenance contract	Monthly
15 May 2023	DD	£81.98	£16.40	£65.58	Viking - Office Direct	WC paper supplies + Hoover head	
16 May 2023	Bank Transfer	£11,972.51	£10.00	£11,962.51	J&M Payroll Services	May salaries	Monthly
16 May 2023	Bank Transfer	£460.00	£60.00	£400.00	Writtle University College	Staff Training	
16 May 2023	Bank Transfer	£308.98	£51.50	£257.48	Rialtas Business Solutions	Accounting software licence	Annual
16 May 2023	Bank Transfer	£127.58	£21.26	£106.32	Rialtas Business Solutions	Asset Register software licence	Annual
16 May 2023	Bank Transfer	£91.24	£15.21	£76.03	Rialtas Business Solutions	Making Tax Digital software subscription	Annual
16 May 2023	Bank Transfer	£384.00	£64.00	£320.00	Maid Marions Cleaning Services	Hall + WC cleaning April	Monthly
16 May 2023	Bank Transfer	£44.50	£7.42	£37.08	Sarala Computers	Office 365 Fee	Monthly
16 May 2023	Bank Transfer	£1,502.40	£250.40	£1,252.00	MD Landscapes	Grass cutting April	Monthly during growing season
16 May 2023	Bank Transfer	£70.00		£70.00	K Appleby Grave Digging-Funeral Bearing	Preparation of ashes plot	
16 May 2023	Bank Transfer	£1,982.40	£330.40	£1,652.00	Playquip	Supply + fit playground equipment repairs	
16 May 2023	Bank Transfer	£310.00		£310.00	S and P Services	Litter Picking and bin emptying	
16 May 2023	Bank Transfer	£281.36	£46.89	£234.47	Colchester Borough Council	Car Park card collection / processing costs	Quarterly
16 May 2023	Bank Transfer	£70.27	£11.71	£58.56	Huws Gray Ridgeons	Consumables/Protective Gloves/Bench fixings	
16 May 2023	Bank Transfer	£432.00	£72.00	£360.00	Mark One	Staff Health & Safety training	
16 May 2023	Bank Transfer	£1,412.12	£235.34	£1,176.78	Galsdon UK Ltd	Purchase 2 x Dog Bins + 1 x Waste Bin	
16 May 2023	Bank Transfer	£456.00	£76.00	£380.00	EALC	Staff Playground inspection course	
16 May 2023	Bank Transfer	£247.42	£37.89	£209.53	Ernest Doe & Sons	Staff protective clothing	
20 May 2023	DD	£392.79	£56.91	£335.88	Southern Electric	Street light power	Monthly
Petty Cash							
06 April 2023	Cash	£3.09	£0.52	£2.57	Screwfix	Purchase Rubber Tape	
Barclays Bank Account							
08 May 2023	DD	£8.00		£8.00	Barclays Bank	Service charges	Monthly
Lloyds Bank Multipay Card							
26 April 2023	DD	£3.00		£3.00	Lloyds Bank	Card fee	Monthly
11 April 2023	Card	£50.71	£7.69	£43.02	Amazon	Various purchases for scarecrow	
13 April 2023	Card	£17.98		£17.98	Ebay	Wire mesh Village Hall	
26 April 2023	Card	£38.99		£38.99	Ebay	Union Jack purchase	
Total payments		£30,530.26	£2,168.00	£28,362.26			
Bank transfers							
Transfers from Unity Trust Bank Savings account to Current Account				£15,000			
Transfers from Unity Trust Bank Current account to Savings Account				£100,000			
Signed by the Chairman of the meeting as approved							
Date							