

Coggeshall Parish Council - Unity Trust Bank current account unless indicated otherwise

For Approval at 15 April 2024 Full Council Meeting

| Date | Cheque No | Gross Incl. VAT <small>(cheque/ payment amount)</small> | VAT <small>(to be reclaimed)</small> | Net <small>(actual cost to Council)</small> | Payee | Details | Periodicity |
|--|---------------|---|---|--|--|--|-------------------------------|
| 20/03/2024 | DD | £49.40 | £8.23 | £41.17 | Viking Direct | Stationary | |
| 22/03/2024 | DD | £6.00 | | £6.00 | Anglian Water | Cemetery water supply | Monthly |
| 22/03/2024 | DD | £79.20 | £13.20 | £66.00 | Aurora Managed Services Ltd | Photocopier Usage Charges | Quarterly |
| 25/03/2024 | DD | £12.00 | | £12.00 | Anglian Water | Allotments Tey Road water supply | Monthly |
| 25/03/2024 | DD | £26.00 | | £26.00 | Anglian Water | Hall water supply | Monthly |
| 25/03/2024 | DD | £4.50 | | £4.50 | Anglian Water | Memorial Gardens water supply | Monthly |
| 25/03/2024 | DD | £89.00 | | £89.00 | Anglian Water | Allotments Kelvedon Rd water supply | Monthly |
| 25/03/2024 | DD | £7.00 | | £7.00 | Anglian Water | Recreation Grounds water supply | Monthly |
| 25/03/2024 | DD | £58.00 | | £58.00 | Anglian Water | Allotments Butt Rd/Cemetery water | Monthly |
| 25/03/2024 | DD | £93.31 | £15.55 | £77.76 | EE LTD | Mobile Phones March | Monthly |
| 28/03/2024 | DD | £2,229.07 | £406.28 | £1,822.79 | Southern Electric | Village Hall Gas supply 12/8/23 - 04/3/24 | Quarterly |
| 28/03/2024 | Bank Transfer | £2,496.00 | £416.00 | £2,080.00 | Halstead Memorial Centre Ltd | Fix/repair cemetery headstones | Quarterly |
| 28/03/2024 | Bank Transfer | £5.90 | | £5.90 | Confidential Staff member | Car parking expenses EALC course | |
| 28/03/2024 | Bank Transfer | £500.00 | | £500.00 | Colchester Removal Services Lt | Chapel rubbish clearance | |
| 28/03/2024 | Bank Transfer | £14.50 | | £14.50 | Confidential | Refund of overpaid allotment rent | |
| 28/03/2024 | Bank Transfer | £5.99 | | £5.99 | Confidential | Parish Paths Partnership claim for Petrol - reclaimable from ECC | |
| 31/03/2024 | DD | £18.00 | | £18.00 | Unity Trust Bank | Bank charges UTB | Quarterly |
| 02/04/2024 | DD | £15.55 | | £15.55 | Braintree District Council | Rates Queen Street car park | Monthly |
| 02/04/2024 | DD | £189.20 | | £189.20 | Braintree District Council | Village Hall rates | Monthly |
| 02/04/2024 | DD | £340.80 | | £340.80 | Braintree District Council | Car Park rates | Monthly |
| 02/04/2024 | DD | £108.47 | £18.08 | £90.39 | Shell Fuel Card Services Ltd | Fuel Council Van | |
| 03/04/2024 | DD | £348.26 | £26.08 | £322.18 | Southern Electric | Street Light Electricity February | Monthly |
| 11/04/2024 | DD | £804.91 | £102.68 | £702.23 | Southern Electric | Village Hall Electricity 23 November - 29 February | Monthly |
| 15/04/2024 | DD | £81.36 | £13.56 | £67.80 | A & J Lighting Solutions Ltd | Street Light Maintenance contract | Monthly |
| 15/04/2024 | DD | £3.60 | £0.60 | £3.00 | Shell Fuel Card Services Ltd | Fuel Card Fee | Monthly |
| 16/04/2024 | Bank Transfer | £19.00 | | £19.00 | Confidential Staff member | Reimburse cost of key cutting for Village Hall | |
| 16/04/2024 | Bank Transfer | £79.84 | £13.30 | £66.54 | Safety Signs 4 Less | Recreation Grounds signage | |
| 16/04/2024 | Bank Transfer | £946.92 | | £946.92 | Braintree District Council | Trade waste Village Hall | Annually |
| 16/04/2024 | Bank Transfer | £1,206.92 | | £1,206.92 | Braintree District Council | Trade waste Cemetery | Annually |
| 16/04/2024 | Bank Transfer | £1,206.92 | | £1,206.92 | Braintree District Council | Trade waste Car park | Annually |
| 16/04/2024 | Bank Transfer | £428.40 | £71.40 | £357.00 | Rialtas Business Solutions | Support Licence accounting software | Annually |
| 16/04/2024 | Bank Transfer | £132.00 | £22.00 | £110.00 | Rialtas Business Solutions | Support Licence Making Tax Digital software | Annually |
| 16/04/2024 | Bank Transfer | £198.00 | £33.00 | £165.00 | Rialtas Business Solutions | Support Licence Asset Inventory software | Annually |
| 16/04/2024 | Bank Transfer | £877.06 | | £877.06 | Essex Association of Local Councils | EALC & NALC affiliation fees | Annually |
| 16/04/2024 | Bank Transfer | £82.32 | £13.72 | £68.60 | Sarala Computers Ltd | Office 365 & emails | Monthly |
| 16/04/2024 | Bank Transfer | £384.00 | £64.00 | £320.00 | Maid Marion's Cleaning Service | Hall & WC cleaning | Monthly |
| 16/04/2024 | Bank Transfer | £972.00 | £162.00 | £810.00 | Be Green Tree Surgery Ltd | Tree Maintenance Recreation Ground, Nature Reserve & Allotments | |
| 16/04/2024 | Bank Transfer | £1,320.00 | £220.00 | £1,100.00 | Be Green Tree Surgery Ltd | Tree Maintenance Brian Tebbitt gardens | |
| 16/04/2024 | Bank Transfer | £1,386.00 | £231.00 | £1,155.00 | M D Landscapes (East Anglia) Ltd | Grass Cutting | Monthly during growing season |
| 16/04/2024 | Bank Transfer | £161.32 | £26.89 | £134.43 | Huws Gray Ridgeons | Consumables for benches | |
| 16/04/2024 | Bank Transfer | £13,578.44 | £10.00 | £13,568.44 | J & M Payroll Services | April Staff Salaries | Monthly |
| 16/04/2024 | Bank Transfer | £157.68 | £26.28 | £131.40 | A T Autos (Essex) Ltd | 2 front tyres Van | |
| 16/04/2024 | Bank Transfer | £100.00 | £0.00 | £100.00 | Institute Of Cemetery & Crematorium Management | Subscription | Annually |
| | | | | £0.00 | | | |
| | | | | £0.00 | | | |
| Barclays Bank Account | | | | | | | |
| 08/04/2024 | DD | £8.00 | | £8.00 | Barclays Bank | Service charges | Monthly |
| Lloyds Bank Multipay Card | | | | | | | |
| 26/03/2024 | DD | £3.00 | | £3.00 | LLoyds Bank | Multipay card monthly fee | Monthly |
| Lloyds Bank Holding Current account | | | | | | | |
| 19/02/2024 | DD | £7.00 | | £7.00 | Lloyds Bank | Service charges | Monthly |
| Total payments | | £30,840.84 | £1,913.85 | £28,926.99 | | | |
| Bank transfers | | | | | | | |
| Transfers from Unity Trust Bank Savings account to Current Account | | | | | £20,000 | | |
| Signed by the Chairman of the meeting as approved | | | | | | Unity Trust Bank Approval | |
| | | | | | | Cllr | |
| | | | | | | Cllr | |
| Date | | | | | | | |