



COGGESHALL PARISH COUNCIL

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THE SCHEDULE

Trees

- 1.1. The tenant shall not without written consent of the Allotment Sub-Committee cut or prune any timber or trees, apart from recognised pruning practices of fruit trees.
- 1.2. The tenant shall not plant any trees other than dwarf fruiting trees and or fruiting bushes without the prior consent of the Allotment Sub-Committee.

Hedges and Paths

- 2.1. The tenant shall keep every hedge that forms part of the boundary of his allotment garden properly cut and trimmed (unless it is the site boundary), all pathways between plots trimmed and well maintained up to the nearest half width by each adjoining tenant, keep all ditches properly cleansed and maintained and keep in repair any other fences and any other gates or sheds on his allotment garden.
- 2.2. The tenant shall not use any barbed/razor (or similar) wire for a fence adjoining any path set on the allotment site.
- 2.3. Public paths and haulage ways (roads) must be clear at all times.
- 2.4. All paths must be kept to a minimum of 45 centimetres wide.

Security

- 3.1. If the tenant has been issued with a code to access the allotment either by car or on foot. No code shall be passed to anyone other than the person authorised by the tenant to work on his allotment garden under paragraph 5 of the agreement.
- 3.2. The code is to be used by the tenant only or by an authorised person under paragraph 5 of the agreement.
- 3.3. The main access gate shall be closed at all times (for the protection of lone tenants and prevention of unauthorised visitors).

Inspection

- 4.1. An officer of the Allotment Sub-Committee may enter the allotment gardens for the inspection of sheds, greenhouses, polytunnels, state of cultivation and general tidiness of allotment gardens and full access must be given by the tenant to the officer at a mutually convenient time. If a mutually convenient time cannot be agreed then the officer may inspect alone.

Water/Hoses/Bonfires

- 5.1. The tenant shall practice sensible water conservation, utilise covered water butts on sheds and other buildings and consider mulching as a water conservation practice.
- 5.2. The tenant shall have a consideration for other tenants when extracting water from water points provided by the Parish Council at all times. No hoses are to be used at any time.
- 5.3. No bonfires are permitted on the allotment site.

Dogs

- 6.1. The tenant shall not bring, or cause to be brought onto the allotment site, any dog unless it is held at all times on a leash, and remains on the tenants plot only. Any fouling to be removed and disposed of offsite by the tenant.

Livestock

- 7.1. Except with the prior written permission of the Allotment Sub-Committee, the tenant shall not keep any animals or livestock on the allotment garden.

Buildings and Structures

- 8.1. The tenant shall not without the written consent of the Allotment Sub-Committee erect any building or pond on the allotment garden.
- 8.2. Preferably only glass substitutes such as polycarbonate, perspex or other alternatives may be used in any permitted structures.
- 8.3. The tenant shall keep all sheds, greenhouses, polytunnels and other structures in good repair to the satisfaction of the Allotment Sub-Committee.
- 8.4. If the tenant erects a shed or building with the permission of the Allotment Sub-Committee, it is the tenant's responsibility to dismantle and remove any buildings when the tenancy is terminated. If this has to be removed by the Parish Council the removal costs will be billed to the tenant. If an arrangement is made by a new tenant to retain the shed on the plot then he/she becomes similarly responsible.
- 8.5. Oil fuel lubricants or other inflammable liquids shall not be stored in any shed.
- 8.6. The Parish Council will not be held responsible for loss by accident, fire, theft or damage from allotment gardens.

General

- 9.1. The tenant shall not deposit or allow other persons to deposit on any allotment garden, any refuse or any decaying matter (except manure and compost in such quantities as may reasonably be required for use in cultivation) or place any matter in the hedges, ditches or dykes in or surrounding the allotment site.
- 9.2. All non compostable waste is to be removed from the site by the tenant.
- 9.3. The tenant shall not utilise carpets or underlay on the allotment.

Chemicals, Pests, Disease and Vermin

- 10.1. Only commercially available products from garden or horticultural suppliers (no agricultural or professional horticultural products) shall be used for the control of pests, diseases or vegetation.
- 10.2. When using any sprays or fertilisers the tenant must:
 - 10.2.1 Take all reasonable care to ensure that adjoining hedges, trees and crops are not adversely affected and must make good or replant as necessary should damage occur.
 - 10.2.2 So far as possible select and use chemicals, whether for spraying, seed dressing or for any other purpose whatsoever, that will cause the least harm to members of the public, game birds and other wildlife, other than vermin or pests.
 - 10.2.3 Comply at all times with current regulations on use of such sprays and fertilisers.
- 10.3. The use and storage of chemicals must be in compliance with all the relevant legislation.

10.4. Any incidence of vermin (rats) on the allotment site must be reported to the Allotment Sub-Committee.

Notices

11.1. The tenant shall not erect any notice or advertisement on the allotment plot without prior consent of the Allotment Sub-Committee.

Car Parking

12.1. Only the tenant or persons acting for them shall be permitted to bring cars onto the site and they may be parked in the designated areas for parking shown on the allotment plan and not obstruct the haulage way at any time.